



EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Authority invites your application for the position of:

OCCUPATIONAL THERAPIST (Full-Time)

ANNUAL SALARY: \$80,125.76 - \$128,200.59 (DOQ)

DEADLINE TO APPLY: OPEN UNTIL FILLED

THE POSITION

Tri-City is looking for **one** individual to serve as an Occupational Therapist for the **Child and Family Clinic**. The Occupational Therapist will appeal to those who are passionate about working with children with functional impairments in conjunction with mental health conditions. This position will be responsible for providing a full range of occupational therapy services to children and transitional age youth and will report to a Program Supervisor.

This position is responsible for a variety of ongoing responsibilities including, but not limited to:

- Evaluation, planning and providing occupational therapy treatment to children and transitional age youth. Plan, organize, and implement individual and group occupational therapy programs.
- Work as part of a mental health team and provide services to maximize reduction in mental health related difficulties in children and transitional age youth within a family treatment setting.
- Provide therapeutic techniques, including prevocational exploration and sensory integration, commonly used in occupational therapy.
- Use data to develop a plan of care and goals per child and transitional age youth needs; including short and long-term goals and methods to achieve identified goals.
- Select treatment methods and techniques that are compatible with child and adolescent clients' needs and capacities by assigning activities of interest which will develop desired motions, responses, attitudes, behaviors, or mental function; treatment programs may include individual and group activities such as manual arts, crafts, games, music, exercises, and sensory-motor integration, and practice in functional, pre-vocational, homemaking skills and activities of daily living and other duties as assigned.

TRI-CITY FULL-TIME BENEFIT OVERVIEW:

SALARY: Merit increases available annually based on performance, budget availability and supervisor approval.

VACATION: 80 hours per year, increasing with years of service. Cash out option available.

HOLIDAYS: 10 paid holidays per calendar year plus additional 16 hours of floating holidays.

SICK LEAVE: 88 hours per year with no cap.

RETIREMENT: Tri-City participates in the California Public Employees Retirement System (CalPERS) with a retirement formula of 2% @ 55 for Classic members & 2% @ 62 for PEPR members; employee contributes 7% & 6.75%, respectively; no Social Security.

HEALTH INSURANCE: Medical (Kaiser HMO), dental (MetLife PPO) & vision (EyeMed) of which Tri-City pays 80% of premiums.

LIFE INSURANCE: Paid at 1 times annual salary.

ADDITIONAL BENEFITS: STD/LTD & ADD, FSA, EAP, Deferred Compensation (457b), Credit Union, Bilingual Pay, On Call Pay, Employee Referral Program & paid time off for CME, etc.

- Maintain and disseminate medical records and reports in compliance with local, county, federal, State, and TCMHA regulations including Health Insurance Portability and Accountability Act (HIPAA) and The Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("HITECH Act").
- Maintain Service Standard Hours in accordance with TCMHA requirements.
- Maintain records of all activities relating to clients' care; complete clinical documentation in EHR and compile periodic reports; and confer with supervisor on formulation of policies and procedures.

QUALIFICATIONS

Graduation from an occupational therapy curriculum accredited by the American Occupational Therapy Association, the World Federation of Occupation Therapy or another nationally recognized occupational therapy association, and one or more years of paid work experience as a registered Occupational Therapist working with children and adolescents.

Licensure: Current license issued by the California Board of Occupational Therapy as an Occupational Therapist and must have and maintain a valid Driver's License with a satisfactory driving record and meet Agency vehicle insurance standards.

Any combination of education and experience that would provide the required knowledge, abilities and skills may be considered as qualifying. *Candidates may be hired above the minimum salary range depending on qualifications (DOQ).

APPLICATION & SELECTION PROCESS:

Applications will be received and reviewed through CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary a second and third oral interview will be conducted.

To apply, please visit our Jobs Page at <http://www.tricitymhs.org/jobs>

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes are not accepted in lieu of completion of the online application. Questions regarding this recruitment can be directed to: **Email:** hr-team@tricitymhs.org

AN EQUAL OPPORTUNITY EMPLOYER

Tri-City does not discriminate on the basis of race, color, religion and religious creed, sex, gender, gender identity, gender expression, national origin, ancestry, citizenship status, age, marital status, disability, medical condition, genetic characteristics or information, sexual orientation, military and/or veteran status or any other basis protected by law. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.

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ABOUT TRI-CITY

Tri-City Mental Health Authority is a public agency serving the diverse communities of Pomona, Claremont, and La Verne. Established in 1960, Tri-City Mental Health Authority (TCMHA) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHA has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach.

www.tricitymhs.org/jobs