City of Belvedere is accepting applications for



Belvedere is one of the smallest and oldest cities in California. It was incorporated in 1896 and is situated just north of San Francisco over the Golden Gate Bridge in Marin County. The City is surrounded by water and comprises two islands and an artificial lagoon, with a total land mass of just 0.5 square miles. With less than 1,000 residences and very little retail or commercial presence, Belvedere is known for its rich history, natural beauty, tranquility, and strong sense of community. Despite its small size, Belvedere is a full-service city with police, public works, planning, building, finance, and administration departments. With an annual budget of just over \$10 million, it relies on a dedicated, small staff and numerous volunteer



hours to deliver the excellent service that residents depend on.

The Department consists of the Chief of Police, two sergeants, and four officers. The officers are generalists who typically handle cases from the first response, through investigation, and onto final disposition. In addition, officers frequently assist the Chief of Police with administrative duties and consult closely with him in formulation of departmental policies, procedures and tactics. The department is well equipped and well trained.

An officer is assigned to one of four patrol shifts. Officers frequently work alone and may be required to make decisions regarding appropriate courses of action without direct supervision. The department is committed to providing a high level of training to those officers who desire to increase their level of proficiency.



450 San Rafael Ave Belvedere, California 94920 City Hall (415) 435-3838 Police Department (415) 435-2611

Pay Range: \$45.55 to \$55.38 hourly

- Overtime at 1 ½ time pay
- Sick Leave: California State mandated Sick Leave only. One (1) hour for every 30 hours worked. Employees may use hours as of the date of hire.

Minimum Requirements:

- High school graduate or equivalency of a high school diploma
- At least 21 years of age as of date of hire per California Government Code 1031.4
- Possess a valid California Driver's License
- Be legally authorized to work in the United States per California Government Code 1031 and Federal Code 274a.2
- Normal hearing and vision (vision uncorrected 20/70)
- Good moral character with no felony convictions
- P.O.S.T. Basic Academy student or graduate (or waiver)
- Military veterans encouraged to apply
- Be lawfully able to possess a firearm

Application Process:

Submit a resume, cover letter, and copy of current POST certificate(s) (or proof of current police academy attendance or POST Basic Course Waiver) by email to jobs@cityofbelvedere.org

Selection Process:

After review of all submitted materials, successful candidates will be invited to an oral interview. If selected to continue in the process, candidates will be required to submit a standard police background, polygraph, and medical and psychological evaluation.





Recruitment Services Provided By:









Note: Candidates with a disability who may require special assistance in any phase of the recruitment process or additional inquires about the position should contact support@muchmorethanconsulting.org



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