



# SAN RAFAEL

THE CITY WITH A MISSION

## **Parks Maintenance Worker I/II**

**Level I - \$4,285 – \$5,209 per month**

**Level II - \$4,499 - \$5,469 per month**

**Plus excellent benefits**

***Deadline to apply: Apply by Wednesday, February 28, 2018 for first consideration***

### ***THE POSITION:***

The City of San Rafael is recruiting for a Parks Maintenance Worker I/II for the Public Works Department. Under general supervision, this position performs a variety of tasks involving the maintenance, repair, improvement and cleaning of parks, park buildings, recreational facilities, and related areas.

### ***This position performs the following essential job duties:***

- Mows and edges lawns, ball fields, and other turf using edgers and walk behinds and riding reel, rotary, and flail mowers.
- Prunes, trims, shapes and manicures shrubs, hedges, and small trees.
- Irrigates using manual and automatic irrigation devices.
- Rakes, sweeps, and uses power blower or vacuum to clear leaves and debris.
- Weeds beds, prepares soil, and plants trees, shrubs and plants.
- Repairs vandalism to park facility plumbing, walls and paint.
- Cleans park rest rooms, walkways, patios, and related areas.
- Picks up litter and trash in parks, on and along street islands, and in other areas.
- Maintains ball fields including dirt areas, striping, and turf.
- Adjusts and performs routine maintenance of equipment.
- Installs, adjusts, and repairs sprinkler systems and related plumbing including valves, heads, time clocks, and PVC, galvanized and copper pipes.
- Maintains swimming pools including measuring chemical conditions.
- Operates trenchers, dump trucks, backhoes and loaders, and other tractor attachments to excavate, load, move grade or smooth dirt, materials, and trees; operates street sweeper to clean large paved areas.
- Prepares forms, mixes, pours and finishes concrete.
- Participates in emergency Public Works repairs and maintenance including work in other sections of the department.
- Works emergencies and special events.
- May mix chemicals and operate equipment to apply fertilizers and pesticide.
- Operates vehicles with trailers.
- Performs related duties as required.

## **KNOWLEDGE/ABILITY TO:**

### ***Parks Maintenance Worker I:***

- Knowledge of the use and maintenance of basic hand and power tools common to the field.
- Ability to operate a vehicle with trailer.
- Ability to use basic hand and power tools common to groundskeeping.
- Ability to understand and follow oral and written instructions.
- Ability to establish and maintain cooperative working relationships.
- Ability to operate a variety of power tools and equipment.

### ***Parks Maintenance Worker II: (In addition to the requirements of Parks Maintenance Worker I)***

- Knowledge of plants, trees and landscaping materials.
- Knowledge of methods, materials, tools, and equipment used in groundskeeping.
- Knowledge of plants diseases; water, nutrient and light requirements, pesticides, and fertilizers.
- Knowledge of installation and maintenance of landscape irrigation systems and basic plumbing.
- Knowledge of swimming pool operation and maintenance.
- Knowledge of methods, materials, tools, and equipment used in basic carpentry and concrete work.
- Knowledge of operation and operator maintenance of a variety of power tools and equipment.
- Knowledge of safe working practices including traffic barriers and protective clothing and devices.
- Ability to operate hand and power mowers, edgers, saws, pruners, tractors, tractor attachments such as backhoes and loaders, sprayers, trucks, blowers, etc.
- Ability to prune, plant, and irrigate turf, landscape and trees.
- Ability to install, repair, and adjust landscape sprinkler systems.
- Ability to identify plant disease, nutrient, watering and related problems.
- Ability to perform basic carpentry and concrete work required for vandalism repair and park improvements.
- Ability to maintain sanitary and safe swimming pool conditions including sampling and adding chemicals, and maintaining gas chlorine systems.
- Ability to mix and apply pesticides and fertilizers.
- Ability to perform or learn to perform traffic control setups necessary to complete daily assignments.
- Ability to operate or learn to operate a computer and work related software.

## **EDUCATION and/or EXPERIENCE:**

### ***Parks Maintenance Worker I:***

- High School Diploma or its equivalent.
- Ability to read, speak, and write English.
- Previous work experience involving groundskeeping, horticulture, and irrigation is preferred.

### ***Parks Maintenance Worker II:***

- High School Diploma or its equivalent.
- Ability to read, speak, and write English.
- Three (3) years of work experience involving groundskeeping..

## **OTHER REQUIREMENTS:**

**Parks Maintenance Worker I** must obtain a Class B License within one year of employment as a condition of employment.

**Parks Maintenance Worker II** must possess a valid California Class "B" driver's license and have a satisfactory driving record. Incumbents assigned to this job classification are subject to Department of Transportation's Drug and Alcohol Regulations.

## **PHYSICAL DEMANDS/ WORK ENVIRONMENT:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stoop, kneel, crouch, or crawl. The employee is occasionally required to climb or balance and taste or smell. The employee must regularly lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

***APPLICATION AND SELECTION PROCESS:***

**City of San Rafael application is required.** Resumes do not substitute for the City application. Candidates should detail related education and experience on the application since this information will be used to determine who will be invited to participate in the next phase of the examination process. The examination process may include any or all of the following: application appraisal and oral board interview examination. Note: Prior to appointment, candidate must pass a background check, fingerprinting, and pre-employment physical. To file an application, go to [www.calopps.org](http://www.calopps.org). Select "Member Agencies". Select "San Rafael".

Reasonable Accommodation: The City of San Rafael will make reasonable accommodations in the exam process to accommodate disabled applicants. If you have a disability for which you require an accommodation, please contact us at (415) 485-3474 before the oral board date.