



The City of Simi Valley is accepting applications for:

## Plant Operator I/II/III

This recruitment is open until filled and may close at any time. The first review of applications will occur on **November 9, 2018, or when 75 applications are received**, whichever occurs first.

**Salary:** \$24.03 - \$37.11 per hour, plus excellent benefits. Position may be filled at any level depending upon qualifications.

**The Position:** Performs a variety of skilled technical duties and semi-skilled labor in the operation and maintenance of the City's wastewater treatment plant; performs adjustments and repairs to plant equipment; collects and documents samples for laboratory testing; and performs a variety of related duties as assigned.

The Ideal candidate:

- Has performed a variety of skilled technical duties and semi-skilled labor in the operation of a Water Quality Control Plant.
- Has the ability to work independently, with minimal supervision, as well as in a team environment.
- Works collaboratively with other team members and is open to new ideas.
- Must be able to communicate effectively both verbally and in written form.
- Is willing to pursue additional education and training to increase skill set and advance up the organizational ladder.
- Is a motivated self-starter, with the ability to make logical sound decisions.
- Possesses good working knowledge of wastewater treatment plant systems & CA Water Resources Control Board standards.

The ideal Plant Operator II/III candidate will possess a minimum of five years of experience, including working in a lead position.

Employees are required to work weekends and holidays. Employees may be required to work stand-by duties that include being on-call after hours and responding to emergency problems.

**Minimum Qualifications:** Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain knowledge and abilities would be:

**Education:** Equivalent to the completion of the twelfth grade with specialized training in wastewater plant operations.

**Experience:** Commensurate with grade level of certification as required by the State of California, which, includes some course work in the area of assignment.

**License/Certificates:** Possession of a Grade I, II, or III Wastewater Treatment Plant Operator certificate issued by the California State Water Resources Control Board. Possession of a valid Class C California driver license. A commercial driver's license is required within 18 months of employment. Possession of, or ability to obtain, an appropriate, valid CPR. Certificate.

**How to Apply:** Apply online at [www.Calopps.org](http://www.Calopps.org). Questions? Contact Human Resources via e-mail at [HR@simivalley.org](mailto:HR@simivalley.org) or call (805) 583-6743. Resumes are not accepted in lieu of the City's application.

**Selection Process:** Candidates who possess the best combination of qualifications will be invited to interview; an interview is not guaranteed.

Applicants seeking Veteran's Preference must submit form DD214.

**Reasonable Accommodation:** In compliance with the Americans with Disabilities Act, if you need special assistance in the selection process, please notify the Human Resources Division, in writing.

**AN EQUAL OPPORTUNITY EMPLOYER ENCOURAGING WORKFORCE DIVERSITY**

*The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained in this announcement may be modified or revoked at any time.*

**Benefits:** **Defined Benefit / Pension Plan:** Retirement benefits calculated based on employee's years of service, age at retirement and final compensation (average salary over a specified period of employment); **Deferred Compensation:** 457 available with immediately vested City match and/or contribution; **Basic Life Insurance for employees and their dependents:** provided at no cost; option to purchase additional life insurance at our group rate is available; **Annual Leave:** Vacation & sick leave combined into one account; **Paid Holidays:** 11 paid holidays per year; **Annual Leave Cash Out:** Employees can cash out accrued annual leave; **Alternative Work Schedules:** Many positions offer a 9/80 schedule with alternative Monday or Friday off; **Tuition reimbursement:** Reimbursement for tuition and textbooks; **Coverage Start:** Health, Dental and Vision coverage beginning the 1<sup>st</sup> of the month following hire date; **Simi Flex Dollars:** Generous City contribution which in most cases covers the full cost of family health plan premium; **Health Plan:** Choice of multiple PPO and HMO options from Anthem, Blue Shield, Health Net, Unitedhealthcare and Kaiser; **Prescription Drug Plan:** Major retail options and mail order program; **Dental Plan:** Choice of PPO or HMO from Delta Dental; **Vision Care:** Provided by VSP for exams and eye wear; **Employee Assistance Program (EAP):** Confidential counseling and referral service to help employees and their household members resolve personal problems, provided by MHN; **Optional Insurance from AFLAC:** Available plans include accident, cancer, hospital and critical care.

## Prequalification Questions for Plant Operator I/II/III

1. Do you possess the equivalent to the completion of the 12<sup>th</sup> grade with specialized training in wastewater treatment plant operations?
2. Do you possess a Grade I, II, or III Wastewater Treatment Operator certificate issued by the State of California Resources Control Board?
3. Do you possess a minimum of a valid California Class C driver's license?
4. If you don't already possess CPR certification, are you willing and able to obtain it?
5. Do you possess, or are you willing and able to obtain a commercial driver's license within 18 months of employment?
6. Standard working hours are during the weekdays. However, are you willing and able to work nights, weekends, holidays, and on-call shifts as needed?

CITY OF SIMI VALLEY  
Supplemental Employment Questionnaire  
Plant Operator I/II/III

This supplemental questionnaire is designed to obtain additional information about your education, training, and experience as it relates to this position. Please answer the following questions.

Answers to these questions may be evaluated and scored to determine the best qualified candidates to continue in the selection process. Be specific and thorough in answering the questions and do NOT indicate "See Resume" or "See Application". Applications submitted without responses or with limited responses may not be considered for this position. Please note all information provided on your application, including these questions, are subject to verification.

1. I have read and understand the instructions.
  - o Yes
  - o No
  
2. Describe your experience in the operation and maintenance of a wastewater treatment plant, including making adjustments and repairs to plant equipment. Include when (dates) and where (employer) you gained this experience.
  
3. Describe any supervisory/leadworker experience you may have. Include when (dates) and where (employer) you gained this experience.
  
4. Please indicate possession of any of the following:

Class C California driver's license	Yes___	No___
Commercial driver's license	Yes___	No___
Grade I Wastewater Treatment Plant Operator certificate	Yes___	No___
Grade II Wastewater Treatment Plant Operator certificate	Yes___	No___
Grade III Wastewater Treatment Plant Operator certificate	Yes___	No___

Please sign and date the questionnaire and attach it to your completed City of Simi Valley application.

***I declare the statements on this supplemental questionnaire are true and correct to the best of my knowledge.***

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Name (signature)

\_\_\_\_\_  
Date