



We invite applications for the position of:

Preschool Specialist Substitute

Preschool Specialist I: \$20.06- \$20.94 hourly

Preschool Specialist II: \$23.86- \$28.42 hourly

The City of San Mateo Parks & Recreation Department is looking for caring, enthusiastic, creative and energetic individuals to join our preschool team!

About this role

Join our award-winning Building Blocks preschool team. We offer a variety of preschool programs starting at age 2 up to age 5. Our Explorers (2 yrs-3yrs) and Discoverers (3 yrs-5yrs) teachers are dedicated to providing a safe environment for each child to grow emotionally, physically, socially, and intellectually. Our teachers commit to supporting families and children by following Developmentally Appropriate Practices. This is a part-time, substitute position in the morning hours and is limited to 1,000 hours in a fiscal year. Please note that this is a non-benefited position.

Why Join our Department?

- Our staff are devoted to creating a fun, safe, and positive school experience.
- Flexible schedules
- Our Values: Respect, Creativity, Integrity, Transparency, and Inclusivity.

What You Bring:

- Energy and Enthusiasm!
- Experience and passion for working with children.

Who You Are

- You have a strong work ethic, customer service skills, and work well with others.
- You have good judgment and make good decisions in a variety of situations.
- You are able to communicate well with your co-workers and supervisors.

What You'll Do

- Encourage children to learn through play and Developmentally Appropriate Practices.
- Provide excellent customer service.
- Nurture all the children in our program and embrace their strengths while helping them build self-esteem and self-confidence.

What We Offer

- Competitive salary
- Flexible work schedule
- Practical work experience
- Become a natural leader! You will develop your leadership and management skills as you learn to work cooperatively with other staff members, teaching and fostering positive child development throughout the school year.
- You will feel a personal sense of accomplishment and importance as you become a mentor and role model in the lives of children.

Preschool Specialist I & II (ages 18 & Up):

Support the Lead Teacher with the planning and implementation of creative age-appropriate games, arts and crafts, songs, and science activities that coincide with our curriculum standards. Ability to participate in circle time with songs, books, and rhymes.

Are You Interested? Apply.

Application can be found on our website at www.cityofsanmateo.org or at our Recreation Centers:

Submit online at www.calopps.org

Submit to Michele Venneri via email: mvenneri@cityofsanmateo.org.

Application materials will be screened on a continuous basis.

Fine Print The policy of the City of San Mateo is to grant equal employment opportunity to all qualified persons without regard to race, color, sex, gender, age, religion, ancestry, physical or mental disability, sexual preference, marital status or national origin. It is the intent and desire of the City of San Mateo that equal employment opportunity will be provided in recruiting, hiring, training, promoting, wages, benefits, and all other privileges, terms and conditions of employment