



EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Services invites your application for the position of:

PSYCHIATRIC TECHNICIAN I/II/III (Full-Time)

HOURLY RATE: I - \$20.5002 - \$26.6505

II - \$22.5505 - \$29.3155

III - \$24.8053 – \$32.2471 (DOQ)

APPLY BY: OPEN UNTIL FILLED

THE POSITION

Tri-City is looking for **one (1)** individual to serve as Psychiatric Technician I, II or III for the Adult Full Service Partnership (FSP) Program. The Psychiatric Technician I/II/III will appeal to individuals who are inspired by challenges and opportunities presented in working with an engaged and active community by providing all manner of adjunctive medication support services. The Psychiatric Technician I/II/III will report to the Medication Support Team Supervisor and the Crisis & Medication Support Manager and work a 5/40 schedule (Monday – Friday).

This position is responsible for a variety of ongoing responsibilities including, but not limited to:

- In collaboration with the Agency's Psychiatrists, will provide all medication support services including injections, monitoring, non-prescription medication, etc.;
- Assist in admitting clients to department services; provide direct and indirect care including taking and recording measures of the client's physical condition such as temperature, blood pressure, pulse and respiration;
- Observe, evaluate, record, and report to professional staff changes in client's condition;
- Implement de-escalation procedures and techniques and aid or restrain clients to prevent injury to themselves or others through verbal or physical intervention.
- If LPS-qualified, work with local agencies on client hospitalization when indicated.

www.tricitymhs.org/careers

TRI-CITY FULL-TIME BENEFIT OVERVIEW:

SALARY: Merit increases available annually based on performance, budget availability and supervisor approval.

VACATION: 80 hours per year, increasing with years of service. Cash out option available.

HOLIDAYS: 10 paid holidays per calendar year plus additional 16 hours of floating holidays.

SICK LEAVE: 88 hours per year with no cap.

RETIREMENT: Tri-City participates in the California Public Employees Retirement System (CalPERS) with a retirement formula of 2% @ 55 for Classic members & 2% @ 62 for PEPR members; employee contributes 7% & 6.25%, respectively; no Social Security.

HEALTH INSURANCE: Medical (Kaiser HMO), dental (MetLife PPO) & vision (EyeMed) of which Tri-City pays 80% of premiums.

LIFE INSURANCE: Paid at 1 times annual salary.

ADDITIONAL BENEFITS: STD/LTD & ADD, FSA, EAP, Deferred Compensation (457b), Credit Union, Bilingual Pay, On Call Pay, Employee Referral Program, Public Service Loan Forgiveness & paid time off for CME, etc.

- Comply with state regulations and code of ethics governing psychiatric technicians, as well as all applicable federal, State, and local laws pertaining to medical records and documentation including the Health Insurance Portability and Accountability Act (HIPAA) and The Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 ("HITECH Act").
- Provide services related to the safe and appropriate administration of medical treatment (including medications) as prescribed by the psychiatrist.
- Perform routine and emergency in-take evaluation according to agency procedure; and other duties as assigned, etc.

QUALIFICATIONS:

As required by the Board of Vocational Nursing and Psychiatric Technicians.

Psychiatric Technician I: Possess a Psychiatric Technician License issued by the California Board of Vocational Nursing and Psychiatric Technicians.

Psychiatric Technician II: Must have at least one year of paid working experience at the level of Psychiatric Technician I.

Psychiatric Technician III: Must have at least two years of paid working experience at the level of Psychiatric Technician II.

LICENSE: Possess a Psychiatric Technician License issued by the California Board of Vocational Nursing and Psychiatric Technicians, and obtain and/or maintain Lanterman-Petris-Short (LPS) designation for Los Angeles County. Must have & maintain a valid Class C California Driver's License, have a satisfactory driving record and meet Agency's vehicle insurance standards.

Candidates must be proficient in Microsoft Word and comfortable working in the field with moderate to severe behavioral health clients. **Bilingual candidates in English and Spanish are preferred.**

Any combination of education and experience that would provide the required knowledge, abilities and skills may be considered as qualifying.

The Department will determine level of hire (PT I, PT II or PT III) at conditional offer of employment. *Candidates may be hired above the minimum salary range depending on qualifications (DOQ).

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APPLICATION & SELECTION PROCESS:

Applications will be received and reviewed through the CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary, a second and third oral interview will be conducted.

To apply, please visit our Jobs Page at <http://www.tricitymhs.org/jobs> or via CalOpps at: <https://www.calopps.org/node/11282471/recruitments>

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes in lieu of completion of the online application are not accepted. Questions regarding this recruitment can be directed to:

Email: hr-team@tricitymhs.org

www.tricitymhs.org/careers

ABOUT TRI-CITY

Tri-City Mental Health Services is a public agency serving the diverse communities of Pomona, Claremont, and La Verne.

Established in 1960, Tri-City Mental Health Services (TCMHS) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHS has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach.

AN EQUAL OPPORTUNITY EMPLOYER

Tri-City does not discriminate on the basis of race, color, religion and religious creed, sex, gender, gender identity, gender expression, national origin, ancestry, citizenship status, age, marital status, disability, medical condition, genetic characteristics or information, sexual orientation, military and/or veteran status or any other basis protected by law. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.