



THE CITY OF REDWOOD CITY
INVITES APPLICATIONS FOR:

TREE MAINTENANCE WORKER I/II

#23A-65

SALARY:

\$6,306 - \$7,663 / Monthly

Tree Maintenance Worker I

\$6,939 - \$8,437 / Monthly

Tree Maintenance Worker II

Closes May 6, 2024

(Open April 15, 2024)

*Interested in joining the Redwood
City team?*

Submit your application via:

www.CalOpps.org

By May 6, 2024.

Oral Board Interviews are tentatively
scheduled for May 29, 2024.

Candidates with a disability, which
may require special assistance in any
phase of the application or selection
process, should advise the Human
Resources Division upon submittal of
application.

All applications will be reviewed for
completion, relevant education,
experience, training and other job-
related qualifications. Those who
best meet the stated qualifications
and requirements for the position will
be invited to participate in the
selection process. The specifics of
the selection process will be
communicated to those selected
candidates.



WHY JOIN THE REDWOOD CITY TEAM?

We offer a wide range of meaningful
career opportunities with potential for
growth, training and development,
competitive salaries, flexible work
schedules, paid time off, and robust
benefits. The Redwood City team is
guided by **core values** of **excellence**,
integrity, **service** and **creativity**.
Inherent in these values is a great
organizational culture based on trust,
strong and supportive leadership,
respect, risk-taking, empowerment, and
effective communication.

The community is known for its inclusivity, strong engaged
neighborhoods, and civic pride. The City works diligently to
maintain positive and productive relationships with community
partners, together providing outstanding services, programs and
opportunities for residents and businesses. This mix of tradition
and progress, community and diversity, makes Redwood City an
extraordinary place to work and call home. If you're looking to grow
your career as a part of a hard-working and fun Public Works
Services Department team that fosters innovation, creativity and
collaboration, we hope you'll apply.

ABOUT THE POSITION

The City of Redwood City Public Works Services Department
invites you to apply for the position of Tree Maintenance Worker
I/II. The current opening is in the Street Tree Maintenance section
of the Public Works Services department and provides an excellent
opportunity for growth in the field of Right-of-Way maintenance.
The Tree Maintenance Worker I/II is expected to perform a variety
of semi-skilled work involving trimming, removal, installation and
general maintenance of trees.

THE IDEAL CANDIDATE

Will embrace the City's emphasis on excellent customer service;
will place a high emphasis on teamwork and be able to work with a
variety of City staff and the public; will have excellent organizational
skills and be detail-oriented; will use initiative and independent
judgement; and will have a proven track record of reliability and
dependability.



BENEFITS

The successful candidate will enjoy the following benefits:

- **Retirement:** Public Employees Retirement System (PERS) CalPERS 2% @ 60 for current members or reciprocal agencies; 2% @ 62 for new members.
- **Health Insurance:** Choose from a range of HMO, PPO and EPO options ; Maximum City contribution is \$2,373.74 /month (2024)
- **Dental & Vision Insurance:** The City pays 95% of the premium.
- **Life Insurance**
- **Employee Assistance Program**
- **Vacation Leave:** 10-25 days per year
- **Sick Leave:** 12 days per year
- **Paid Holidays:** 18 days per year
- **Bereavement Leave:** Up to 3 days
- **Fitness Center:** Access at City facilities
- **Education Reimbursement Program** up to \$1,500 annually
- **Commuter Program:** City matches up to \$100/month on commuter expenses.

A few typical responsibilities include, but are not limited to:

- Prune trees and shrubbery to provide clearance of streets, sidewalks, signs, and lights and as necessary to insure continued health of the plant.
- Climb trees or operate aerial lift truck.
- Remove fallen trees, dead limbs and other debris resulting from storm damage and general condition.
- Remove and grind stumps.
- Clean and maintain climbing and trimming equipment
- Plant, stake and spray trees.
- Operate chipper and drive trucks.
- Perform related duties and responsibilities as required.

MINIMUM QUALIFICATIONS:

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience & Education:

Tree Maintenance Worker I

- One year of work experience involving tree maintenance work including some tree trimming and some climbing experience.
- Equivalent to the completion of the twelfth grade.

Tree Maintenance Worker II

- Two years of work experience involving tree maintenance work and high climbing comparable to that of Tree Maintenance Worker I in the City of Redwood City.
- Equivalent to the completion of the twelfth grade.



Licenses & Certificates:

Tree Maintenance Worker I

- Possession and maintenance of a valid California Class C Driver's License
- Possession of, or ability to maintain within 12 months of employment, a valid California Class A Commercial Driver's License with tank vehicle (tanker) endorsement.

Tree Maintenance Worker II

- Possession and maintenance of a valid California Class C Driver's License
- Possession of, or ability to maintain within 12 months of employment, a valid California Class A Commercial Driver's License with tank vehicle (tanker) endorsement.

Physical Characteristics:

- Must be able to lift and carry heavy objects weighing between 10 and 50 pounds and occasionally between 50 and 75 pounds; work with and around tree maintenance equipment. Moderate and sometimes strenuous exertion required, including walking, standing, bending, kneeling, and climbing trees. Work outside in varying climatic conditions.

Knowledge of:

Tree Maintenance Worker I

- Materials, equipment, and methods used in the trimming and removal of trees.
- Tree planting and maintenance methods
- Safe work practices

Tree Maintenance Worker II

In addition to the qualifications for Tree Maintenance Worker I, the II level class requires proficiency in the following:

Knowledge of:

- Tree Diseases and pests and proper methods for their eradication

Ability to:

Tree Maintenance Worker I

- Learn and operate a variety of park maintenance equipment and tools.
 - Communicate clearly and concisely, both orally and in writing.
 - Use and operate hand tools, power tools and equipment for the work in a skillful, safe, and efficient manner.
 - Check and recognize defects in trimming equipment.
 - Climb with rope and saddle to perform an aerial rescue and prune small scale trees
 - Understand and carry out both oral and written directions.
 - Establish and maintain effective work relationships with those contacted in the performance or required duties.
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Tree Maintenance Worker II

In addition to the qualifications for Tree Maintenance Worker I, the II level class requires proficiency in the following:

- Perform journey level unskilled and semi-skilled tree maintenance work.
- Work safely and effectively in trees of all sizes.
- Operate vehicles in a safe and effective manner during the course of work.
- Check and recognize defects in tree climbing and trimming equipment.
- Work effectively in the absence of close supervision.
- Assist in the supervision and training of less experienced personnel.
- Establish cooperative working relationships with others.

A City application and supplemental questionnaire is required. Prior to appointment, candidates will be required to pass a background check (at no cost to the candidate) including the following:

1. Criminal History Check
2. DMV Check
3. Physical Examination
4. Drug Test

Note: internal candidates may be required to complete the above-mentioned requirements.

Special Instructions: A City application and responses to the supplemental questions are required. Applications must be filled out completely. Failure to complete the application and supplemental questions will disqualify the applicant from the recruitment process. Failure to list work experience, education or training or stating "See Resume" in the work experience section of the application will be considered an incomplete application and subject to disqualification. Resumes may be attached separately, but resumes will not be accepted in lieu of a City application.



**SUPPLEMENTAL QUESTIONNAIRE
TREE MAINTENANCE WORKER I/II #23A-65
CITY OF REDWOOD CITY**

Please provide answers to the following questions. Failure to answer the questions will result in an incomplete application packet and your application will not be considered for the position. (Questionnaire responses must be submitted with the employment application.)

1. Do you have a valid California Class C license?
 - a. Yes
 - b. No

2. Do you have at least a high school diploma or GED equivalent?
 - a. Yes
 - b. No

3. How many years of experience do you have performing journey level tree maintenance work? List each qualifying agency/company, job title, and start and end dates of employment.

Fine Print. [The City of Redwood City is proud to be an Equal Opportunity Employer!](#) *The Immigration Act of 1986 requires proof of identity and eligibility for employment at date of hire. Depending on the number of applications, the above process may be altered. NOTE: The provisions of this bulletin do not constitute an expressed or implied contract, and any provisions contained in this bulletin may be modified or revoked without notice.*

*The above job description is pending City Council approval mid March.
