



FACILITIES & MAINTENANCE LEAD – FACILITY/ PROPERTY AND PARKS

SUMMARY DESCRIPTION:

Operating under the direction of the Facilities and Properties Director, this position will assist in the general maintenance and upkeep of the District's facilities and properties, including buildings, aquatic facility, athletic fields, parks, and open spaces. The position is full-time, year-round position, and would be scheduled for approximately 40 hours/week (Monday – Friday, exact daily start and stop times are yet to be determined).

ESSENTIAL FUNCTIONS:

- Establish and maintain effective working relationships with all staff and personnel
- Pool pump room daily operations and maintenance
- Operations, services, and activities of public works, parks, and landscape maintenance programs
- Moderate proficiency in methods and techniques of construction, maintenance and repairs related to parks, fields and building maintenance
- Operational characteristics of mechanical equipment and tools used in maintaining building and grounds
- Closely follow Supervisors assigned job time estimate(s), and materials required to perform assigned maintenance activities
- Care for and maintenance of a variety of plant life, including plant identification, plant care and pruning
- Principles of safety regulations and laws
- Perform a variety of manual tasks for extended periods of time indoors and outdoors
- Perform heavy manual labor
- Work independently in the absence of supervision
- Communicate and follow instructions effectively and concisely, both orally and in writing

EDUCATION / EXPERIENCE:

Any combination of experience and training that would provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Three years experiences in facility, maintenance, field, park operation, or related field
- An AA, or BA degree in a related field, or educational work equivalent
- Must obtain and keep current First Aid, CPR and Certified Pool Operators (CPO) certifications

Candidates must be 18 years or older and possess a valid/current driver's license.

Must be able to reliably commute to Mill Valley, and or relocate on your own prior to starting this position.

ABOUT US

The Strawberry Recreation District is an independent government agency, responsible for operating and maintaining a wide range of athletic facilities and parks. Strawberry is an unincorporated waterfront community in Marin County, CA, and home to approximately 6,000 residents.

Job Type: Full-time

Pay: \$58,000.00 - \$70,000.00 per year