

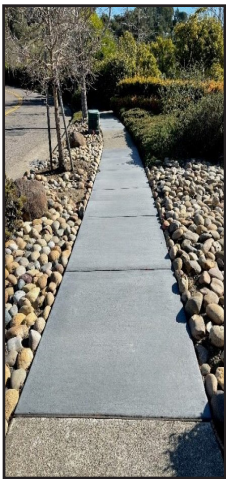


DEPARTMENT OF PUBLIC WORKS

Come work for the City of San Rafael!

The Public Works Department is seeking candidates to join our dynamic team.

Job Openings: Sidewalk Repair Program Intern



BACKGROUND

Overtime, the City's sidewalks have deteriorated, thus hindering the safe walkability of our City. The City shares this concern with the community, and came up with a program where the City and property owners can work together to ensure damaged sidewalks are repaired to create safe passageways for its residents.

Because of the overwhelming number of program applicants, the Department of Public Works is seeking applicants who want to gain project management experience. The ideal candidate is passionate about public service, personable, organized, is a multi-tasker, and is eager learn.



WHAT IS THE SIDEWALK REPAIR PROGRAM?

In 2016, the City Council called for the development of the Sidewalk Repair Program which attempts to:

- 1) assist property owners with the cost of sidewalk repair; and
- 2) streamline and consolidate sidewalk repairs throughout the City

FOR MORE INFORMATION ON THE PROGRAM, VISIT:

www.cityofsanrafael.org/sidewalks/

JOB DUTIES

- Assist Sidewalk Repair Program team with reconciliation of project expenditures and revenues
- Communicate between contractor and property owners
- Coordinate project scheduling with contractor
- Inspect program properties in accordance with local and state standards

WHY APPLY?

- Paid Internship
- Flexible Hours
- Project Management Experience
- Public Sector

APPLY BY DECEMBER 23!

Visit www.calopps.org/city-of-san-rafael ► **Job Openings**

Apply by Thursday, December 23 for first consideration

Questions? Contact:

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