

CITY OF GILROY IS HIRING

SENIOR EQUIPMENT MECHANIC

Fleet Division – Administrative Services

\$7,170.37 – \$10,090.08 Monthly, Plus Excellent Benefits!

Additional steps (Step F, Step G, and Step H) included in the salary range listed above are available to employees in this job classification after completion of five years of service (Step F), ten years of service (Step G), and 15 years of service (Step H), and one year at the prior step, and good performance evaluation. Initial salary placement is typically at the entry point of the range unless the candidate has prior Senior Equipment Mechanic experience which may warrant initial placement at a higher step.

Opportunity to work a 9/80 work schedule with every other Friday off.

The City of Gilroy is an equal opportunity employer and supports workforce diversity, equity, inclusion and belonging. Join our team!

ABOUT THE POSITION

Are you a seasoned mechanic with a knack for leadership and have a passion for keeping essential Fleet operations running smoothly? If so, the City of Gilroy is recruiting for a Senior Equipment Mechanic with the Fleet Division to take charge of the maintenance shop and lead by example. As a Senior Equipment Mechanic, you'll be more than just a top-notch mechanic – you will be the shop lead overseeing daily operations, assigning work, mentoring other mechanics, and ensuring high standards of safety, service, and performance. If you're ready to step into a high impact role where your mechanical expertise and leadership abilities keep our city moving, this is your opportunity.

Under general supervision of the Fleet & Facilities Superintendent, our Equipment Mechanics perform both routine and complex repairs, diagnoses, and preventive maintenance services on a variety of automotive, construction, and specialized municipal vehicles and equipment, both gasoline and diesel fueled. The employee in the Senior Equipment Mechanic job classification is required to be fully trained in all fleet shop procedures and have strong knowledge of all apparatuses, vehicles, and equipment in the City fleet. The goal of the Fleet Division is to provide high quality repair and maintenance services to all city-owned vehicles, heavy trucks and equipment.

In this exciting opportunity, the incumbent will learn the diverse operation that comes with a government entity such as working with public safety vehicles, public works heavy equipment & vehicles, emergency lighting and sirens, sub-electrical panels, computer hardware and other specialized equipment.

THE IDEAL CANDIDATE WILL

- Have proven leadership and advanced journey-level public sector fleet mechanic industry experience.



APPLICATION DEADLINE

June 9, 2025

ORAL BOARD INTERVIEWS

July 2, 2025

The examination process/schedule above may be changed as needed by the City.

Candidates will receive communication by email regarding the recruitment process which includes, but is not limited to, application status, test dates and interview scheduling.

Applicants are responsible for notifying Human Resources of any changes to an e-mail address and/or other contact information.

SUBMIT A COMPLETE ONLINE APPLICATION WITH THE FOLLOWING REQUIRED ITEMS:

- Responses to supplemental questions are required.
- Resume detailing relevant experience is preferred.
- Cover Letter that explains your interest is preferred.
- Two ASE or comparable certifications

Applications that do not include all required items are incomplete and will not be considered.

Apply at



- Possess advanced knowledge of automotive and heavy equipment systems.
- Confidently provide accurate diagnosis for engines, electrical, fuel, and computer-controlled systems using various digital meters, scopes, and related equipment.
- Have a high standard of safety when operating various shop related equipment.
- Enjoy mentoring, teaching, and guiding a team of mechanics.
- Have excellent customer service skills and assist internal customers enthusiastically.
- Have experience working with Microsoft Office Suite, and automotive software systems.
- Be experienced with services and repairs required by mileage or time, out of service criteria and procedures, and parts acquisition process.
- Have experience with heavy-duty engines and drive trains, including power train management.
- Have experience with welding and fabrication.
- Be a team player, able to get along with others, and maintain a positive attitude.
- Have good energy and efficiency while performing work in a safe manner.

CANDIDATE PERSPECTIVE AND LEARNING OPPORTUNITIES

- Obtain Class A Driver License, if not already possessed.
- Acquire leadership skills and become established as a lead in the Fleet shop.
- Become familiar with local and non-local vendors, parts suppliers, and dealerships.
- Gain proficiency with the City of Gilroy's purchasing policy.
- Become familiar with our internal fleet tracking systems, such as generating work orders, defect repair filing systems, monthly facility inspection forms and California emissions transmittal and filings with the state.
- Receive an annual tool allowance of \$600.



QUALIFICATIONS

- Graduation from high school or GED equivalent.
- Completion of at least one specialized course in Automotive or Equipment Mechanics related to the work to be performed.
- At least five (5) years of recent work experience as an Equipment Mechanic that includes at least three (3) years of full-time work experience equivalent to a City of Gilroy Equipment Mechanic (equivalency to be determined at the sole discretion of the City of Gilroy)
- Possess and maintain a valid California Driver License and a safe driving record necessary to operate assigned vehicle(s) at the time of hire. Possess and maintain a valid California Class A License with all applicable endorsements, within six (6) months after hire. Must participate in the Department of Transportation Drug and Alcohol testing program, which includes submission to random drug and alcohol testing.
- Possess and maintain a personal collection of appropriate tools and mobile cabinet sufficient to perform the required tasks, including some specialized tools as per department standards.
- Continued education to stay abreast of changes in the automotive equipment industry.
- ASE (Automotive Service of Excellence) certified in at least two (2) categories: other comparable certifications may be accepted in lieu of ASE certifications (comparability shall be determined by the City of Gilroy).
- Work varied shifts and/or days as assigned. May be subject to callback for maintenance of equipment or vehicles in the field or at the Corporation Yard.
- Work both within the equipment Maintenance facility and in the field, as directed.
- Pass an employment background check, including a Department of Justice criminal record check.
- Pass a post-offer medical examination, which includes a drug test.
- Prefer non-tobacco user.

VIEW JOB DESCRIPTIONS HERE: [SENIOR EQUIPMENT MECHANIC](#)

MOU REPRESENTATION:

AFSCME Local 101 General Unit

BENEFITS OFFERED:

May vary based on position and MOU. See more at information at:
www.cityofgilroy.org/164/Benefit-Summaries

- Medical, dental, and vision
- Vacation leave, sick leave, holidays, personal leave, and administrative leave time off
- CalPERS retirement pension plan
- Flexible spending accounts
- Pre-tax deferred compensation plans
- City-paid life and long-term disability insurance, and employee assistance program

IMPORTANT INFORMATION:

Prior to appointment and given at the City's expense, final candidates are required to pass an employment background check, State of California Department of Justice criminal records check, and as applicable: medical evaluation and drug screen (includes testing for psychoactive marijuana metabolites).

If special accommodations are necessary at any stage of the selection process, please contact Human Resources.

Human Resources can be reached at:

(408) 846-0228 or
coghr@cityofgilroy.org

Apply at www.CityOfGilroy.org/jobs