

COUNTY OF GLENN



Senior Nutrition Cook Community Action

Deadline to Apply: Friday, June 20, 2025

COMPENSATION: \$21.02-\$25.55 Per Hour

Salary depends on experience and qualifications.

Glenn County employees are offered an excellent **benefits package**.

Applications must include :

- Glenn County Employment Application

Interview Date: Tuesday, June 24, 2025

This position, under the general supervision of the Director, the cook is responsible for the preparation of food, for maintaining high standards of food quality, food production and portion control using standardized recipes; may be responsible for ordering appropriate quantities to meet menu requirements; ordering supplies, and maintaining perpetual and physical inventory. This position is full-time, and is scheduled for forty (40) hours per week.

THE IDEAL CANDIDATE

This candidate will have the knowledge of the methods used for food preparation and cooking techniques for a large number of people. Know the Health and Safety Code requirements for handling and preparation of food. Ability to use utensils, containers, and equipment used in preparing food. Be skilled in the safety and sanitary consideration relevant to cooking and serving food.

JOB DUTIES

- Practices the highest standards of kitchen safety and food sanitation in accordance with applicable codes.
- Cleans and sanitizes kitchen, serving areas, storage facilities, refrigerator/freezer, cooking equipment utensils, cookware, and assists in maintaining kitchen equipment.
- Assists with meal counts, assists with preparation of monthly menus.
- Coordination of kitchen and dining area clean up in accordance with site sanitary standards.
- Performs all duties in accordance with applicable federal, state, and county rules, regulations and established standards of quality and sanitation.

Refer to the **job description** for a full list of duties.

About Glenn County: Glenn County has a population of 29,132 and is located mid-way between Sacramento and Redding in Northern California. Glenn County is primarily an agricultural community with mountains on the west, the Sacramento River bounding the east side and the Interstate 5 corridor taking you through the rich farm land of the County. With over 1,188 farms, agriculture remains the primary source of Glenn County's economy. Major commodities include rice, almonds, milk products, prunes, bees and livestock.

MINIMUM QUALIFICATIONS

EXPERIENCE:

One (1) year of responsible experience in the preparing, planning, and serving of food menus for large groups of people

EDUCATION:

Equivalent to the completion of the twelfth grade, preferably supplemented by additional training in food preparation or a related field.

Must possess a California Food Handlers Certification

LICENSE:

Possess and maintain a valid California driver's license, Class C or higher, to carry out job related duties. Individuals who do not meet this requirement due to a physical or mental disability may request a reasonable accommodation.

HOW TO APPLY

A complete, original application must be filed for each position you are interested in applying for. Applications are available online at www.calopps.org/county-of-glenn or in person at the Glenn County Personnel Office at 525 W. Sycamore Street, Willows, CA 95988. You may contact the Personnel Department at (530) 934-6451 and request an application. Applications must be received by **5:00 PM on Friday, June 20, 2025.**

IMPORTANT APPLICATION INFORMATION

Candidates must submit a completed job application packet. Application packets will be screened and candidates considered best qualified will move forward to a competitive examination process, which will include a written practical skills exam, an oral interview, fingerprinting/background check or medical examination process if applicable. Eligible lists are used for Full-Time (40 hrs./wk. with benefits), Part-Time (20-39 hrs./wk. with benefits), and Extra Help Employee (EXE) temporary (limited benefits) and may be used to establish a list to fill future vacancies for the next twelve (12) months.

COUNTY OF GLENN JOB OPPORTUNITIES



The County of Glenn is an Equal Opportunity Employer. Qualified individuals with disabilities who need a reasonable accommodation during the application or selection process should contact the Personnel Department.

The above information is general in nature and does not constitute an expressed or implied contract. The County of Glenn has the right to rescind this recruitment at any time.