



POSITION: SENIOR SYSTEMS ADMINISTRATOR (PS101330)
Position is represented by the International
Federation of Professional and Technical
Engineers (IFPTE) Local #21

LOCATION: San Francisco, CA - Golden Gate Bridge Administration Bldg.

SALARY RANGE: \$95,555.20 – \$115,460.80 + Benefits (40-Hour Workweek)
Employee pays up to 7% of salary/wage toward CalPERS retirement plan

APPLICATION PROCEDURE:

FAILURE TO MEET ANY OF THE REQUIREMENTS STATED BELOW MAY RESULT IN REJECTION OF YOUR APPLICATION

TO APPLY: www.goldengate.org/jobs

Applicants must apply online by the deadline date. Applications received after the deadline will not be considered.

The District's Human Resources Kiosk is available for filling out and submitting your online application and employment documents. The HR kiosk is located at the San Rafael Office. For directions and general information, visit our website www.goldengate.org.

The District's primary and official means of application notification is via EMAIL. Thus, applicants are advised to check their email for their application status updates.

All notices related to District recruitments for which you apply will be sent via email. Please ensure the email address you provide on your application is correct, and add '@goldengate.org' as an accepted address to any email blocking or spam filtering program you may use to ensure receipt of notification from the District regarding your recruitment application. The District is not responsible for notices that are not read, received, or accessed by any applicant for any District recruitment.

THE FOLLOWING DOCUMENT(S) MUST BE SUBMITTED AT TIME OF APPLICATION:

1. GGBHTD Application for Employment demonstrating applicable work experience
2. Cover letter demonstrating applicable work experience (Scan and attach as PDF to your online application)
3. Resume demonstrating applicable work experience (Scan and attach as PDF to your online application)

Senior Systems Administrator (PS101330)

4. Applicants who do not possess a degree should attach a statement supporting recent qualifying experience.

THE SELECTION PROCESS FOR THIS POSITION may include: (*)

- Skills Assessment Examination
- Oral Panel Interview
- Department interview for final candidates
- Background, Employment and Security Investigation

****The District will invite ONLY those candidates whose qualifications MOST CLOSELY MATCH the position requirements to continue in the selection process.***

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Golden Gate Bridge Highway and Transportation District to take all personnel actions on the basis of merit and other job-related factors, without regard to race, color, national origin, religion, sex (including pregnancy, childbirth, and related medical conditions), disability: physical or mental, age (40 and older), genetic information, marital status, sexual orientation and identity, medical condition, political affiliation or military status.

Applicants with Disabilities: The Human Resources Department will make reasonable efforts to accommodate applicants with disabilities to complete the Employment Application and in any job-related examination process. If you have special needs, please call (415) 257-4521 (Human Resources). The District's telecommunications device (TDD) for Persons with Hearing Disabilities is (415) 257-4554.

Revised 03/17/2014 SS

Revised 12/6/19 LG

**Human Resources Administration
GGBHTD
1011 Andersen Drive
San Rafael, CA 94901-5318**