



Invites Applications for:

Service Worker – Parks Maintenance

Part-Time Temporary Employment

No Benefits

Final Filing Date: Open and Continuous

THE POSITION

The City of American Canyon is seeking individuals who can perform an array of general clean-up and maintenance tasks in various City departments (Parks Maintenance is the current focus) and to provide assistance to regular employees engaged in skilled and semi-skilled duties. Duties will include but are not limited to field labor tasks as identified: shoveling/digging dirt, concrete, and asphalt; assisting with irrigation repairs, installations or adjustments; trimming and pruning trees and shrubs; and using a weed eater, lawn mower, blower and other light landscape equipment. Applicants must be able to walk up and down hill sides, push wheel barrows and equipment, and jackhammer asphalt and concrete. The individuals will work 24-27 hours per week and may include weekend work. The positions are considered temporary/part-time and are limited to no more than 1,000 hours per fiscal year.

MINIMUM QUALIFICATIONS

Experience: Some experience performing manual labor.

Physical: Work is performed in a typical outdoor environment on a year-round basis. Ability to lift up to 75 lbs.

License: Requires a valid Class C Driver License at the time of appointment. Individuals who do not meet this requirement due to a physical disability will be reviewed on a case-by-case basis.

THE SELECTION PROCESS

The City of American Canyon application must be submitted. To apply, please visit www.cityofamericancanyon.org (Just click Departments & Services/Human Resources/Job Opportunities).

Based on a review of qualifications and the supplemental application those applicants determined to be the most qualified will be invited to an oral interview.

Prior to providing a Conditional Offer of employment the City will conduct a reference check including but not limited to the verification of employment history and education.

After a Conditional Offer of employment is made, applicants may be required to complete and pass a drug screen. Conditional Offers of employment will be made and contingent upon successful completion of Livescan Fingerprinting. The resulting report of conviction history (if any) will be used to determine whether the nature of the conviction (or arrest, in limited circumstances) will disqualify you as a candidate based on the specific requirements of the position to which you are applying. If selected for fingerprinting, the hiring department will contact you to schedule an appointment.

Veteran's Preference- view City Policy at <http://www.cityofamericancanyon.org/city->

[departments/administrative-services-human-resources/job-opportunities](#)

Candidates requesting veteran's preference will be required to provide a copy of U.S. Government Form DD 214 "Certificate of Release or Discharge from Active Duty" to Human Resources before the filing deadline for the position applied for.

Preference afforded via the application screening shall constitute the complete and total extent to which the City of American Canyon will afford veteran preference over other candidates.

COMPENSATION AND BENEFITS: Hourly Rate: \$15.60 – \$18.96 – No Benefits

This publication can be made available in alternative formats for persons with disabilities by calling (707) 647-4361 (Voice) or 711 for the California Relay Service or e-mailing the ADA Coordinator, Carmela Santos at csantos@cityofamericancanyon.org. Please allow 72 hours for your request to be process.

The City of American Canyon is an Equal Opportunity Employer.