



CITY OF DALY CITY INVITES APPLICATIONS FOR

Senior Civil Engineer

Department of Public Works

ABOUT THE POSITION:

As a Senior Civil Engineer, you bridge the gap between technical excellence and leadership. You will oversee a diverse portfolio of public and private projects, solving complex engineering challenges across land development and capital infrastructure. This role is designed for a seasoned professional who enjoys supervising technical staff and ensuring high-quality project delivery from planning through construction. You won't just manage projects; you will mentor the next generation of engineers while driving comprehensive long-term programs that define our city's landscape.

(Non-Civil Service, 40 hours/
week)

Salary:

\$5666- \$6887/ biweekly
\$12,276- \$14,921/ monthly

Final Filing Date:

Friday,
April 3, 2026

Interviews: TBD

For more information, visit www.calopps.org/city-of-daly-city

The City of Daly City is an Equal Opportunity Employer



Definition

Under general direction, to supervise and review the work of the professional and technical staff of a section of the Engineering Division engaged in preparing and/or reviewing plans, specifications, designs, estimates, and inspections relating to private development, capital improvement, construction, development, and maintenance projects; to coordinate the work of the section with that of the Engineering Division and the Public Works Department; and to perform complex engineering design, construction inspection, contract administration, and related work as assigned.

Examples of Duties

Provide engineering consultation services to various field and office personnel; design and/or manage/oversee design and construction contracts on City's capital improvement projects; review architectural, development and/or engineering maps, plans, specifications, designs, and cost estimates, and provide recommendations on the feasibility of bidding and constructing various construction or maintenance projects prepared in-house or by consultants; administer contracts and inspect construction to insure technical and legal compliance; plan, organize, and coordinate assigned work with other City departments and outside agencies, consultants, and contractors; prepare or direct project-related studies, reports, and correspondence for City administrators, officials, and citizens; research and prepare Issue Statements on various policy questions; assist with preparation of annual division budget; review, revise and maintain the City's General Conditions, Standard Specifications and Drawings ("Standards"); research design and construction procedures and materials, and recommend improvements in Standards to the City Engineer; assist with recruitments and formally evaluate performance of assigned personnel. Review and oversee private development and proposed subdivisions. Manage and oversee request for work in the Right-Of-Way. Participate in budget preparation for Capital Improvement Program and coordinate with other Public Works divisions. Serve as liaison for City Committees and Commissions as well as represent the City at various countywide committees. Prepare and present staff reports for City Council. Review, prepare and submit grant applications. Investigate and provide recommendations for complex issues. Perform other duties as assigned.



Minimum Qualifications

Knowledge of: Principles and practices of civil engineering design and construction; principles and techniques of management and supervision including planning, organizing, and developing goals and objectives; principles and practices of design administration including computer aided design (CAD); theories, techniques, materials and equipment used in construction and maintenance of municipal Public Works Improvements; legal issues, including liability laws, relating to municipal construction and civil engineering. Private development review/entitlement process and subdivision map act requirements.

Ability to: Demonstrate skill and/or acquire current knowledge in organizing, managing, supervising and evaluating the work of professional and technical engineering personnel; employ

City administrative, budgeting, purchasing, personnel management and other related processes and procedures to assist in managing the division; prepare or direct the preparation of complex plans, specifications, and legal contracts; conduct contract negotiations for City projects; demonstrate clear and effective oral communication; prepare clear and concise correspondence, reports and other written documents; interact positively and cooperate with co-workers, respond politely to customers, work as a team member, function under demanding time pressure, respond in a positive manner to supervision, and attend work and perform duties on a regular and consistent basis. Mentor and train staff.



Ideal Candidate

Education: Possession of a Bachelor's degree in civil engineering or closely related field.

Experience: Five years of increasingly responsible experience in design and construction management of civil engineering projects, with at least two of the five years at a level equivalent to a City of Daly City Civil Engineering Associate.

License: California registration as a professional Civil Engineer and a valid Class C California Driver's License.

Prequalification Questionnaire:

1) Do you possess a Bachelor's degree in civil engineering or closely related field?

Yes

No

2) Do you have five years of increasingly responsible experience in design and construction management of civil engineering projects, with at least two of the five years at a level equivalent to a City of Daly City Civil Engineering Associate?

Yes

No

3) Are you registered as a California professional Civil Engineer?

Yes

No

4) Do you possess a valid Class C California Driver's License?

Yes

No

Signature _____

Date _____

Prequalification required with applications.
Incomplete applications will not be accepted.

Résumés are not accepted in lieu of a City of Daly City application.

**Submit your application and
prequalification questionnaire to:**

Human Resources Department,

360 – 90th Street,

Daly City, CA 94015

OR apply online at:

www.calopps.org

SCAN ME

