



SAN RAFAEL

THE CITY WITH A MISSION

STREET MAINTENANCE WORKER I/II

Level I - \$4,285 - \$5,209 per month

Level II - \$4,499 - \$5,469 per month

Plus excellent benefits

Deadline to apply: Apply by Wednesday, February 28, 2018 for first consideration

THE POSITION:

The City of San Rafael Public Works Department is recruiting for a full-time Street Maintenance Worker I/II. Under general supervision, this position performs a variety of manual and semiskilled tasks involving the construction, repair, maintenance, and cleaning of streets, sidewalks, other concrete structures, storm drainage and related Public Works facilities. Operates light power driven, hand held, and "walk-behind" equipment. Job assignments are rotated annually between painting, signs, asphalt, potholes, sidewalk repair and storm pump maintenance.

Maintenance Worker I: This is the entry level to the classification series. This position performs the least skilled and most repetitive tasks, while learning to use and apply the methods, materials, tools and equipment involved.

Maintenance Worker II: This is the full working level of the series. This position performs more skilled tasks, works with greater independence, and performs more light equipment operation.

This position performs the following essential job duties:

- Performs manual and semiskilled work in street excavation and repair, asphalt laying, cold tar patching, concrete work, weed control spraying, street painting, street signing, and flushing, clearing and maintaining sewer and storm drainage pipelines, culverts, and pumping stations.
- Uses shovels, rakes, other hand tools, jackhammers, asphalt saws, tampers, packers, dump trucks, rollers and spray equipment in the excavation, building up, patching and surfacing of streets.
- Performs or assists in finished concrete work by excavating and clearing areas, constructing forms, trucking and pouring concrete. Performs or assists with concrete leveling, floating, and finishing.
- Removes debris and assists in cleaning and clearing of sewer lines, catch basins, canals, pipelines, and pumping stations.
- Assists in maintenance, repair, or replacement of pumps, motors, valves, gates, and pipelines.
- Prepares and installs traffic signs and related posts per specifications.
- Places traffic barriers and warnings signs and directs traffic.
- Performs street painting and striping per specifications, using a variety of materials and related equipment.
- Assists in emergency repairs of Public Works facilities.
- Completes daily time activity reports.
- May be assigned to operate heavy motorized street sweeping equipment to clean residential and commercial streets of trash and other accumulations.
- Performs related duties as required.

To be eligible for this position you must have knowledge of:

Maintenance Worker I:

- Basic use of hand and routine power tools.

Maintenance Worker II:

- Techniques and materials use in the maintenance, repair, construction and improvement of asphalt and concrete surfaces and structures; operation and operator maintenance of a wide variety of hand and power tools and light equipment.
- Safe working practices.

To be eligible for this position you must possess the ability to:

Maintenance Worker I:

- Understand and follow oral and written instructions. Operate and maintain basic hand and power tools. Learn the skills necessary for Level II.

Maintenance Worker II:

- Operate and maintain a wide variety of hand and power tools and light equipment.
- Build forms and pour and finish concrete.
- Spread, patch, and roll asphalt.
- Assist in mechanical and hydraulic repairs of pumps, gates, valves, pipelines and related equipment.
- Keep records of materials and equipment used, hours spent, location of work etc.
- Read and understand basic diagrams.
- Wear a dust mask when operating a leaf vacuum.
- Perform sustained strenuous manual labor.
- Wear a respirator in confined space work and for weed spraying.

EDUCATION and/or EXPERIENCE:

Maintenance Worker I:

- Graduation from high school or equivalent
- Prior experience in the operation of power driven equipment or previous maintenance experience is desirable, but not required

Maintenance Worker II:

- Graduation from high school or equivalent
- Two years of increasingly responsible experience in the maintenance and construction of public works facilities, equivalent to the Maintenance Worker I

OTHER REQUIREMENTS:

Maintenance Worker I:

- Must have a valid California Driver's License
- Must obtain a Class B license prior to passing probation

Maintenance Worker II:

- Must have a valid California Driver's License
- Effective July 1, 2010, employees hired or promoted into the II position are required to obtain a Class B license prior to passing probationary period, and participate in the DOT Program.

LANGUAGE, MATHEMATICAL AND REASONING SKILLS:

- Ability to read and comprehend simple instructions, short correspondence, and memos.
- Ability to write simple correspondence.
- Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.
- Ability to add and subtract two-digit numbers and to multiply and divide with 10's and 100's.

- Ability to perform these operations using units of American money and weight measurement, volume, and distance.
- Ability to apply common sense understanding to carry out detailed but uninvolved written or oral instructions.
- Ability to deal with problems involving a few concrete variables in standardized situations.

PHYSICAL DEMAND/WORK ENVIRONMENT:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee is occasionally required to sit. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions, moving mechanical parts, fumes or airborne particles, toxic or caustic chemicals, and outside weather conditions. The employee is occasionally exposed to high, precarious places; risk of electrical shock; and vibration. The noise level in the work environment is usually moderate.

APPLICATION AND SELECTION PROCESS:

Resumes do not substitute for the City application. Candidates should detail related education and experience on the application since this information will be used to determine who will be invited to participate in the next phase of the examination process. The examination process may include any or all of the following: application appraisal and oral board interview examination. To file an application go to www.calopps.org. Select "Member Agencies". Select "San Rafael".

Reasonable Accommodation: The City of San Rafael will make reasonable accommodations in the exam process to accommodate disabled applicants. If you have a disability for which you require an accommodation, please contact us at (415) 485-3474 no later than three (3) calendar days before the test date.