



The Community

Nestled at the base of the majestic Santa Cruz mountains, located about 60 miles south of San Francisco, Los Gatos offers a small town charm with a high level of community pride. With an approximate population of 31,000, Los Gatos is a unique community offering natural beauty that inspires a healthy lifestyle. Los Gatos has a strong economic presence, with an award-winning downtown that offers unique shopping and dining, as well as local and regional favorites.

The Organization

The Town of Los Gatos is a general law city operating under the Council/Manager form of government. The Town Manager and Town Attorney are appointed by and directly report to the Council. The Town's 210 full and part-time employees are organized into the following departments: Parks & Public Works, Community Development, Police, Library, and Administrative Services (Town Manager's Office Administration, Clerk Administration, Finance, Information Technology and Human Resources). The Town operates with a FY2018/19 general fund budget of \$42.3 million.



Town of Los Gatos

**Invites applications for
Streets Maintenance Worker**

Salary Range is \$4,800 - \$6,124 monthly
Placement within the range depends on qualifications.

Open Until Filled - 1st review of applications **August 31, 2018**

The Department

The Parks and Public Works Department is the one of largest departments in the Town, comprised of the following programs: Administration, Engineering, Environmental Services, Facilities Maintenance, Parks and Streets Maintenance, and Vehicle Maintenance. The Department is responsible for maintaining the Town's infrastructure, and providing services that directly impact the quality of life for the residents, businesses, and visitors to the Town.

The Position

Under general supervision of the Operations Manager, the Streets Maintenance Worker performs a variety of semi-skilled and skilled assignments in the maintenance of streets, sidewalks, trees, parks, and drainage systems. The current vacancy is assigned to the Streets Division, however, the position may be required to support other division operations in a similar capacity. The position is highly responsible and requires the ability to work both independently and as a member of a crew. In addition, the position is required to respond to emergency calls in the event of storms, floods, or other after-hours emergencies, and will be assigned to work stand-by on a rotational basis. The specific duties in the Street Division require current knowledge and experience in general road and sidewalk maintenance and repair. Examples include; practical skills in forming and finished concrete, reconstruction of streets and roadways, and the ability to place and finish new asphalt pavement material. The position will be responsible for activities and equipment operation in the construction, maintenance and general services related to street, storm drain, pavement marking and street signing activities.

To view the job description for the position, please [click here](#).

The position is a non-exempt classification represented by the American Federation of State, County and Municipal Employees Union (AFSCME).



Small Town Service, Community Stewardship, Future Focus



Our Ideal Candidate

The successful candidate:

- ◆ Is self-motivated and has the ability to work well both as a team member and independently.
- ◆ Will exhibit a strong work ethic.
- ◆ Emphasizes optimum safety in the workplace and with the public.
- ◆ Exhibits sound judgement with the ability to identify, troubleshoot, and perform repair and maintenance issues.
- ◆ Will be skilled in operating a variety of light, medium and some heavy equipment including, but not limited to; pickup trucks, loaders, rollers, power mowers, sprayers, tractors, and lift trucks.
- ◆ Will be committed to deliver exceptional service to the community as well as other department staff.
- ◆ Has the flexibility and willingness to work on weekends and holidays, as needed, depending on the work group or assignment.
- ◆ Demonstrates proficiency with basic computer skills.

Minimum Qualifications & Experience

- ◆ Completion of high school or equivalent.
- ◆ Two (2) years of construction and maintenance experience related to streets and roads, including operation of light motorized equipment.
- ◆ Valid California Class B license with applicable endorsements is required within the first six months of employment.
- ◆ Clear DMV driving record (will be verified as part of the application screening process).



Service with Dedication & Professionalism



Application and Selection Process

This is an open until filled recruitment with a first review of applications on **August 31, 2018**. All applications received by August 31st will be given priority in the screening process. Applicants are encouraged to apply early as this recruitment may close at any time after the first review of applications. To be considered for this unique and exciting career opportunity, please **click here** to apply. Candidates whose background best match the position will continue in the selection process. Meeting the minimum qualifications does not guarantee continuation in the process.

Please note: A DMV driving record printout dated within the last 3 months must be submitted with your application materials.

Tentative Recruitment Schedule:

First Review of Applications: **August 31, 2018**

Oral Panel Interview: **September 18, 2018**

Department Interview: **Week of September 24, 2018**

Compensation and Benefits

The salary range for the position is
\$4,800—\$6,124 monthly

The Town offers an attractive benefits package which includes:

Retirement: Public Employees' Retirement System 2% @ 60 plan for qualified "classic employees" as defined by CalPERS; 2% @ 62 plan for "new members".

Retiree Medical: The Town provides the PEHMCA contribution towards the purchase of CalPERS medical insurance for employees who retire from the Town on or after age 50 .

Health Care: The Town provides a generous employer contribution toward the purchase of medical, dental, and vision coverage; employees may waive coverage and receive a cash in lieu up to \$400 per month.

Insurances: \$50,000 Town-paid term life insurance; short-and long-term disability insurance; employee assistance plan.

Paid Leaves: 10 days vacation accrual; 12 days sick accrual; 3 days personal leave; and 10 holidays per calendar year.

Section 125 Flexible Spending Accounts: Voluntary pre-tax employee contributions up to \$2,650 for health care expenses and up to \$5,000 for dependent care expenses per year.

Deferred Compensation: The Town offers an optional 457 Plan through ICMA.



Equal Opportunity Employer (EOE). Reasonable Accommodations: Please call (408) 399-5739 at least five (5) days in advance of the selection process. The information contained within this announcement may be modified or revoked without notice and does not constitute either an expressed or implied contract.