



POSITION: Superintendent, Transportation Operations
Bus Division (PS101419)
(Position is located in San Rafael, CA)

SALARY RANGE: \$117,728.00 - \$142,292.80

MINIMUM QUALIFICATIONS:

Education and /or Experience: Bachelor’s degree in Public Administration, Business Administration, Transportation or a related field or related experience. Additional recent position-related experience may be substituted on a year-for-year basis in lieu of education. **Applicants who do not possess a degree should attach a statement supporting additional recent position related experience.**

- Five years of full-time position (transit-related) experience in transit operations, dispatch and street operations; labor relations and contract interpretation or any combination of the above
- Minimum of 5 years of supervisory experience is preferred.
- Must have intermediate and proficient computer skills, including, but not limited to, Word, Excel, and PowerPoint.

APPLICATION PROCEDURE:

FAILURE TO MEET ANY OF THE REQUIREMENTS STATED BELOW MAY RESULT IN REJECTION OF YOUR APPLICATION

TO APPLY: www.goldengate.org/jobs

Applicants must apply online by the deadline date. Applications received after the deadline will not be considered.

The District’s Human Resources Kiosk is available for filling out and submitting your online application and employment documents. The HR kiosk is located at the San Rafael Office. For directions and general information, visit our website www.goldengate.org.

All notices related to District recruitments for which you apply will be sent via email. Please ensure the email address you provide on your application is correct, and add ‘@goldengate.org’ as an accepted address to any email blocking or spam filtering program you may use to ensure receipt of notification from the District regarding your recruitment application. The District is not responsible for notices that are not read, received, or accessed by any applicant for any District recruitment.

THE FOLLOWING DOCUMENT(S) MUST BE SUBMITTED AT TIME OF APPLICATION:

1. **GGBHT Online Employment Application**
2. **Resume** (Scan and attach as PDF to your online application)
3. **Cover letter demonstrating applicable work experience** (Scan and attach as PDF to your online application)
4. **Applicants who do not possess a degree; attach a statement supporting additional, recent qualifying position related experience.**
5. **DMV K4 Print-out dated within 30 days from the date of job posting** (Scan and attach as PDF to your online application.) For *internal applicants* who are part of the Pull Notice Program, the Human Resources Department will request the applicant's DMV report.

THE SELECTION PROCESS FOR THIS POSITION will include:

- Assessment of education, training, and experience
- Oral Panel Interview
- Department interview for final candidates
- Background, Employment and Security Investigation
- Medical Examination, post offer of "conditional employment" (this includes a drug test, physical and a functional performance physical.)*
- Background, Employment and Security Investigation

**This position is classified as U.S. Department of Transportation – Federal Transit Administration "Safety Sensitive." Under DOT FTA regulations, employees in "Safety Sensitive" positions are subject to pre-employment, reasonable suspicion, post-accident, random and return-to-duty drug and/or alcohol testing.*

*** The District will only invite those candidates whose qualifications **MOST CLOSELY MATCH** the position requirements to continue in the selection process.*

AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Golden Gate Bridge Highway and Transportation District to take all personnel actions on the basis of merit and other job-related factors, without regard to race, color, national origin, religion, sex (including pregnancy, childbirth, and related medical conditions), disability: physical or mental, age (40 and older), genetic information, marital status, sexual orientation and identity, medical condition, political affiliation or military status.

Applicants with Disabilities: The Human Resources Department will make reasonable efforts to accommodate applicants with disabilities to complete the Employment Application and in any job-related examination process. If you have special needs, please call (415) 257-4535 (Human Resources).

Revised 02/15/2019

Revised: 09/18/2019 AD