



The City of Simi Valley is accepting applications for:  
**Transit Coach Operator Trainee (Bus Driver)**  
**Temporary/Part-time**

**Salary:** \$20.47 per hour

This recruitment is open until filled and may close at any time.

**The Position:** Safely operates a transit coach and paratransit vehicle on assigned routes. Greets all customers in a cheerful manner; gives directions and other information to the public; maintains order on buses; prepares detailed reports of any incidents and other simple reports as required; properly accounts for all fares; observes all traffic, City/Department, and other applicable rules and regulations; reports any mechanical problems or damage to immediate supervisor; checks and maintains cleanliness of coach interior; empties trash container; fuels and checks/inspects oil levels on a daily basis; and performs other related duties, as assigned.

The ideal candidate will possess the ability to:

- Be professional and courteous to the public;
- Follow concise directions;
- Be an effective communicator; and
- Provide safe transportation to the public.

Must be willing to work varied hours including operational holidays, Saturdays, early morning hours (from 4:30 a.m.), and/or evenings (until 8:30 p.m.).

**Requires:**

Equivalent to the completion of the twelfth grade. Some experience in the operation of a transit vehicle is desirable.

Must possess or be able to obtain the following:

- A Medical Examination Certification within 48 hours of hire;
- An appropriate, unrestricted, valid commercial driver's license with passenger and air brake endorsements within the training period provided; and
- A Verification of Transit Training (VTT) certificate within the training period provided (approximately 6—8 weeks).

**How to Apply:** Visit [www.Calopps.org](http://www.Calopps.org) to apply on-line or contact Human Resources via e-mail at [jobs@simivalley.org](mailto:jobs@simivalley.org) or call (805) 583-6743. Resumes will not be accepted in lieu of the City's application materials.

**Selection Process:** Although candidates may meet the minimum qualifications listed, an interview is not guaranteed as interviews may be limited to those who possess the best combination of qualifications for this position.

Applicants seeking Veteran's Preference must submit form DD214.

**Reasonable Accommodation:** In compliance with the Americans with Disabilities Act, if you need special assistance in the selection process, please notify the Human Resources Division, in writing.

AN EQUAL OPPORTUNITY EMPLOYER ENCOURAGING WORKFORCE DIVERSITY

*The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained in this announcement may be modified or revoked at any time.*