

# ENGINEERING INTERN I

## Hourly/Temporary

**\$18.90-\$19.84/hour DOE (Hours per week flexible)**

**Limited to 960 hours annually**

To apply for this position, candidates must complete and submit a City of Daly City Hourly (Yellow) Application to the Daly City Human Resources Department. 295 - 89th St., Suite 105, Daly City, CA 94015 OR apply directly through [www.calopps.org](http://www.calopps.org).

**Applications will be accepted for this position until the position is filled. Apply immediately.**

This hourly position is not in Civil Service and does not receive benefits.

### **DEFINITION**

Under supervision, performs sub-professional engineering office work related to Public Works improvements; elementary field surveying; computer-aided drafting and design work; and related work as required.

### **EXAMPLES OF DUTIES**

Performs a wide variety of responsible sub-professional engineering work; computes and posts simple engineering data; computer-aided drafting, design, and mapping; revises, reviews, files, and updates engineering plans and maps; assists field survey and traffic survey crews as needed.

### **MINIMUM QUALIFICATIONS**

**Knowledge of:** The elementary principles of algebra, geometry, and trigonometry; drafting symbols used in construction work; basic engineering office equipment; modern personal computers and related computer software; principles and practical application of computer-aided drafting, design, and mapping systems.

**Ability to:** Learn the use of surveying equipment and techniques; learn basic construction inspection procedures; accurately make and verify mathematical computations; perform neat and accurate drafting; collect engineering field data, and make field notes; maintain accurate records; effectively operate computer-aided drafting, design, and mapping software; effectively use modern office software; understand and carry out oral and written instructions; work flexible hours; deal effectively and courteously with the public and general contractors; attend work and perform duties as assigned.

**Experience:** None required.

**Education:** Completion of 45 semester college units with major in civil engineering or related course of study.

**License:** Possession of a valid Class "C" California Driver's License.