



City of Milpitas

We invite applications for the position of: Fire Battalion Chief – Temporary Assignment (Internal Promotional Candidates Only)

Annual Salary Range: \$134,468.36 - \$188,255.60

Post Date: July 9, 2018

Close Date: July 20, 2018

Temporary Job Opportunity

The Fire Battalion Chief performs professional, administrative and managerial duties and may serve in one of several areas such as, duty chief on an assigned shift providing highly responsible and technical staff assistance; training chief developing and conducting technical and organizational training programs; or any administrative 40 hour assignment as determined by the Chief or designee.

As Temporary Battalion Chief, you would be on a 40 hour assignment working a 4/10 schedule, Tuesday through Friday. This assignment (to last no more than six (6) months), will be in charge of training, emergency medical service, and emergency preparedness. Additional key assignments include: ambulance deployment and billing plan; tiller truck training coordination; EOC training updates and oversight of the Fire Explorer Program. This temporary promotional assignment provides a 5% temporary incentive pay increase.

Qualifications

Knowledge of: Modern fire suppression, EMS, prevention, and administration principles, methods, practices, and techniques; sound principles and practices of personnel deployment, supervision, scheduling, evaluation, employee development and training; fire apparatus, equipment, tools, devices, facilities and their proper utilization, maintenance requirements and methods; techniques utilized in budget development and administration, equipment procurement and maintenance; standard procedures and policies of the City and Fire Department.

Ability to: Make sound decisions and direct operations at the scene of an alarm; plan, organize and coordinate the work of subordinate personnel; communicate clearly and concisely, verbally and in writing; establish and maintain cooperative working relationships with supervisors, peers, and subordinates; effectively interpret, implement and enforce provisions of Federal and State laws, City and Department rules, regulations and policies, labor negotiation agreements and all other pertinent regulations and policies; administer and evaluate suppression, prevention and emergency medical programs; make policy and budgeting recommendations.

Experience and Education

Experience: Ten (10) years of progressively responsible work experience in fire suppression and prevention, including five (5) years experience as a Fire Captain in a Municipal Fire Department of which two (2) years must be comparable to a Milpitas Fire Captain in qualifications, responsibility and experience. (Time served in an "Acting Fire Captain" position will not be counted towards the two-year comparable Milpitas Fire Captain experience requirement).



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Education: Associate of Arts degree (60 semester units) in Fire Science, Fire Administration, Public Administration, Fire Science, Para-Medicine, EMS, Business Administration, or related field with major coursework in fire suppression, prevention, training and supervision. A Bachelor's degree will be required within two (2) years of appointment.

Licenses or Certificates:

- Possession of and the ability to maintain an appropriate valid California Driver's License.
- Must possess ICS 400 certification AND successful completion of State Fire Marshal Fire Command 2A, 2B, and 2C courses within one (1) year of appointment.

Special Requirements: *Essential duties require the following physical abilities and work environment:*

Ability to work a 24-hour shift and is subject to emergency response at any time. Employees may be required to perform any emergency response tasks, at any time during the 24-hour shift, for an unspecified period of time. Ability to perform job Inside 75% and Outside 25%.

Selection Process

Applicants must meet the required qualifications to be invited to an examination process that will consist of an Oral Interview. Oral Interviews have been tentatively scheduled for: Wednesday, August 15, 2018. The following study materials will serve as informational resources for the oral interview exam. They are not intended to be all inclusive nor a guarantee of success. They are: Milpitas Fire Department Standard Operating Procedures; Santa Clara County Fire Agency Mutual Aid Plan; and the City of Milpitas Memorandum of Understanding (MOU) with IAFF Local 1699 (Current version for contract period: 1/1/2017 – 6/30/2018). All candidates will be advised of their status once a finalist has been selected.

To Apply

Only online applications via CalOpps will be accepted. Visit www.ci.milpitas.ca.gov/jobs to apply. Copies of required certificates (if applicable), must be scanned into one document, along with a resume, and attached to your application by the close date.

A complete job description is available on the City of Milpitas website: www.ci.milpitas.ca.gov (under Classification and Compensation) or from Human Resources at 408-586-3090.

The City reserves the right to close or re-open the recruitment at any time. Incomplete and/or inaccurate application materials may result in disqualification from the recruitment process.

Candidates will receive all communications by email regarding the recruitment process, which includes, but is not limited to, application status, testing dates, and interview scheduling. If you require alternate communications, please contact Human Resources at (408) 586-3090. The City of Milpitas is an Equal Opportunity/ADA employer.