



The City of Simi Valley is accepting applications for:
Water Distribution Supervisor

This recruitment is open until filled and may close at any time. The first review of applications will occur on **January 31, 2018**, with additional reviews occurring as needed until the position is filled.

Salary: \$6,291 - \$8,068 per month, plus excellent benefits.

The Position: Supervises and coordinates the operation, maintenance and construction of the water distribution system within the waterworks services division; and coordinates assigned activities with other divisions, outside agencies and the general public.

The ideal candidate will possess:

- A Water Distribution Grade IV certification from the State Water Resources Control Board;
- A Water Treatment Grade II certification from the State Water Resources Control Board;
- Experience in the construction, maintenance, and emergency repair of a D5 Distribution system;
- Experience with Inspection of construction projects for compliance with City, and County plans and specifications and Health Department requirements.
- Experience with Microsoft Office, GIS, Asset Management, and purchasing software.

Requires:

- Equivalent to the completion of the twelfth grade with college course work in construction technology, water distribution, or related.
- Four years of water distribution system construction and maintenance experience.
- One year of administrative and/or lead supervisory experience.
- Possession of, and ability to maintain, certification as a Grade D4 Water Distribution Operator and a Grade T2 Water Treatment Operator.
- Possession of, or ability to obtain and maintain, an appropriate, valid driver's license.

How to Apply: Visit www.Calopps.org to apply on-line or contact Human Resources via e-mail at jobs@simivalley.org or call (805) 583-6743. Resumes will not be accepted in lieu of the City's application materials.

Selection Process: Although candidates may meet the minimum qualifications listed, an interview is not guaranteed as interviews may be limited to those who possess the best combination of qualifications for this position.

Applicants seeking Veteran's Preference must submit form DD214.

Reasonable Accommodation: In compliance with the Americans with Disabilities Act, if you need special assistance in the selection process, please notify the Human Resources Division, in writing.

**AN EQUAL OPPORTUNITY EMPLOYER ENCOURAGING
WORKFORCE DIVERSITY**

The provisions of this announcement do not constitute an expressed or implied contract, and any provisions contained in this announcement may be modified or revoked at any time.

Benefits:

Retirement: CalPERS 2% @ 55 or 2% @ 62 defined retirement plan. Employees currently pay a 7% contribution.

Medical: \$133/mo, plus up to \$1,897.77/mo in "Simiflex Dollars," (cash to offset the cost of health or other optional benefits)

Dental: A PPO and HMO plan are available. Employee cost ranges from \$0 to \$83.06 per month.

Vision: A plan is available with a cost of \$2.66 per month.

Life Insurance: \$101,000 for employees and \$5,000 for each dependent is provided at no cost.

Disability Insurance: Paid by the City.

Retirement Health Savings Plan: \$200 per month.

Deferred Compensation: 401 (k) plan, the City will match employee contribution up to \$145.83 per month.

Annual Leave (Vacation & Sick Leave): 227.50 hours/yr - first five years; 267.54 after five years; & 279.5 after ten years.

Holidays: 11 paid holidays per year (paid at eight hours each), as well as an 8-hour floating holiday.

Optional benefits and tuition reimbursement are also available.

CITY OF SIMI VALLEY
Supplemental Employment Questionnaire
WATER DISTRIBUTION SUPERVISOR

This supplemental questionnaire is designed to obtain additional information about your education, training, and experience as it relates to this position. Please answer the following questions using a separate sheet of paper.

Answers to these questions may be evaluated and scored to determine the best qualified candidates to continue in the selection process. Be specific and thorough in answering the questions and do NOT indicate "See Resume" or "See Application". Applications submitted without responses or with limited responses may not be considered for this position. Please note all information provided on your application, including these questions, are subject to verification.

1. I have read and understand the instructions.
 - ☐ Yes
 - ☐ No
2. As required for this position, do you have a combination of education and experience equivalent to the 12th grade, supplemented by training in construction technology or a related field AND a minimum of four years of responsible water distribution system construction and maintenance experience?

You **MUST** list this education/experience and enter all the details in the Work Experience section of your application in order to receive credit for it. Failure to do so may result in your application being disqualified.

- ☐ Yes
 - ☐ No
3. Briefly describe your experience with water distribution system construction and maintenance. Include your job title, place of employment, and dates you performed these duties.
 4. Briefly describe your experience installing, repairing, and maintaining hydrants and transmission/distribution lines. Include your job title, place of employment, and dates you performed these duties.
 5. Briefly describe your experience leading or supervising employees and/or programs/projects. Include your job title, place of employment, number of employees supervised, and dates you performed these duties.
 6. Do you possess a current Grade D4 Water Distribution Operator certificate?
☐ Yes ☐ No
 7. Do you possess a valid Class A driver license?
☐ Yes ☐ No

Please sign and date the questionnaire and attach it to your completed City of Simi Valley application.

I declare the statements on this supplemental questionnaire are true and correct to the best of my knowledge.

Name (please print)

Signature

Date