

The City of Livermore is accepting applications for

Water Distribution Operator Trainee

\$5,532 - \$5,795 - \$6,072 - \$6,362 - \$6,667/per month Plus an excellent benefits package

THE POSITION

Under direct supervision, a Water Distribution Operator Trainee assists in the operation and maintenance of the potable water and recycled water distribution systems; operates a variety of equipment; inspects and repairs water meters and water service lines; monitors and records meter readings of water consumption levels and assists with related adjustments as needed; collects and transport water samples for lab analysis; and performs other duties as assigned. This trainee level position will initially work under direct supervision and receive onthe-job training to develop skills and experience necessary for safe operation and maintenance of the water distribution system.

As experience is gained and qualifications are met, promotional opportunities to advance up to a Water Distribution Operator III is possible without having to participate in additional recruitment and testing processes with the City.

MISSION OF THE WATER RESOURCES DIVISION

The mission of the Water Resources Division is to protect public health and the environment by providing safe, effective, and reliable drinking water distribution, wastewater collection and treatment, recycled water treatment and distribution, and stormwater management services. The Division provides a dynamic work environment where team members support each other in accomplishing their collective mission. The Division is headquartered at the Livermore Water Reclamation Plant, located at 101 W. Jack London Boulevard.

GENERAL INFORMATION

Appointment to City employment is contingent upon passing a fingerprint criminal background check and DMV check. At time of hire, proof of United States citizenship or authorization to work in the United States must be presented. The probationary period for this position is 12 months. Work periods and work days are subject to change dependent upon the operational requirements of the City. If you are a qualified individual with a disability as defined by the Americans with Disabilities Act (ADA) and you need reasonable accommodation to participate in any of the tests, you must notify Human Resources at the time you submit your application.



RECRUITMENT TIMELINE

Open for Application: August 26, 2025

Filing Deadline: September 5, 2025 (5 PM)

Applications will be reviewed to determine the best qualified candidates to advance to the performance test. Candidates achieving a qualifying score will be placed on an Eligible List. This list will be in effect for 12 months to fill current and future Water Distribution Operator Trainee vacancies.

Performance Test: September 22, 2025

Department Interviews: The week of September 28, 2025

Following reference checks, criminal history check, DMV check, and pre-employment physical examination, the selected candidate is anticipated to start employment in November 2025.





Contact Us



(925) 960-4100



HR@LivermoreCA.gov

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THE IDEAL CANDIDATE

The ideal candidate will exemplify the following knowledge, skills, experience, and characteristics:

- Learn the principles, practices, and procedures related to the operation and maintenance of a water distribution system
- Follow and adhere to health and safety regulations, and identify safety concerns
- Value and possess high ethical and professional standards
- Exemplify an enthusiastic, resourceful, and effective customer service attitude with those contacted in the course of work
- A commitment to excellence and continuous improvement

QUALIFICATIONS

<u>Experience</u>: One year of experience in mechanical maintenance, laboratory procedures, underground construction, or the building trades.

Education: Equivalent to graduation from high school.

<u>License</u>: Possession of a valid California Class C Driver's License and a satisfactory driving record as determined by the City. Possession of a valid California Class A license with the appropriate endorsements is required prior to the completion of the probationary period.

<u>Certification</u>: A passing score on the State Water Resources Control Board (SWRCB) Water Distribution Operator Grade I exam is required prior to the completion of the probationary period.

Other Requirements: Willingness and ability to work scheduled and emergency overtime; work outdoors in all weather conditions; work at night, in confined and awkward spaces, in heavy traffic, and in the presence of noxious odors, toxic chemicals, biological agents, and sewage; work in potentially hazardous areas; wear and use appropriate safety clothing and equipment, including self-contained breathing devices; and attend meetings, workshops, and seminars during work and non-work hours.

Special Requirements: Essential duties require the mental and physical ability to drive a variety of vehicles and operate equipment; detect odors and running water; identify mechanical noises; converse on the telephone, two-way radio, and in person, often over the noise of machinery; bend, stoop, climb, and stand for long periods of time; read fine print with no color deficiencies to detect color-coded wires and read results of water color tests; manipulate small parts and components; safely lift and maneuver equipment and supplies such as fire hydrants, water meters, grates, large PVC pipe, wire spools, meter boxes, jackhammers, and other equipment and supplies weighing up to 100 pounds; and safely wear self-contained breathing apparatus while entering and working in confined space



BENEFITS

Health/Medical Benefits: \$1,950 per month toward medical, dental, and vision insurance. Unused balance or waiver of coverage is paid to the employee as taxable income

<u>Vacation Leave</u>: For first year, accrual of 3.1 hours per pay period (equiv to 2 weeks per year). By second year, increase to 4.62 hours per pay period (equiv to 3 weeks per year).

Personal Leave: 16 hours per year (New employees will receive their personal leave upon completion of 6 months of employment.)

CalPERS Retirement: Classic member (2% @ 60) or new PERS member (2% @ 62), as per AB 340. Classic members contribute 7% and new PERS members contribute 7.5%.

Retirement Health Savings (RHS): City contributes 4% of base salary to an employee's retirement health savings account.

<u>Deferred Compensation (457 Plan)</u>: City contributes \$75/per pay period, with required employee contribution of \$75/per pay period.

Holidays: 12 paid holidays per year

<u>Sick Leave</u>: Accrued at the rate of 3.7 hours per pay period

This position is represented by the Association of Livermore Employees bargaining group. There are 26 pay periods per year and employees are paid bi-weekly.



The information contained in this announcement is subject to change and does not constitute either an expressed or implied contract.