

EMPLOYMENT OPPORTUNITY

Water System Worker I

(\$18.40 -23.56 per hour)

The City of Chowchilla is seeking a Water System Worker I to assist in the operation and maintenance of the City's water distribution system, including pumps, mains, chlorinators, meters, and other equipment; and do related work as required on an assigned shift, under general supervision of the Utilities Systems Supervisor and/or Director of Public Works.

APPLICATION DEADLINE: Until Filled

Application materials can be mailed (postmarks not accepted) or hand-delivered to Chowchilla City Hall, 130 S. Second St., Chowchilla, CA 93610, or emailed to JMcClendon@CityOfChowchilla.org

THE POSITION

WATER SYSTEMS WORKER I

The Water System Worker I is the entry-level class in the Water System Worker Series that allows the incumbent to develop journey level knowledge and abilities. Initially, under immediate supervision, incumbents perform more routine and less complex assignments within an established procedural framework where there are minimal consequences of error, including meter reading and customer service work. Incumbents are expected to perform the full scope of assigned duties. This classification is alternatively staffed with Water System II and incumbents may advance to the higher level after gaining experience and demonstrating a level of proficiency that meets the qualifications of the higher-level class.

Required: Graduation from high school or equivalent and minimum of one year of experience in operation, testing, maintenance, repair, and construction of water distribution and pumping system. **Possession of an appropriate valid California Driver's License.**

Must obtain and maintain a valid Class "B" Driver's License with appropriate endorsements within 12 months of employment. Must obtain and maintain a valid State of California Department of Health Services Water Distribution Operator Grade I certification within 18 months of employment.

Essential functions of the WSW I position include:

- Performs meter reading, inspection, maintenance and customer service oriented work related to the water distribution system; performs underground water system maintenance work.

- Read meters, records readings; re-read meters as necessary; either manually or by radio-read equipment; investigates unusual readings and customer complaints regarding, taste and odor, pressure and related problems; resolves problems or prepares work orders for follow up.
- Inspects meters and lines for damage or leaks; install and exchanges water meters; repairs minor leaks; replaces meter lids; reports inoperative or damaged meters, bypassed meters and related problems; clears or reports meters obstructed by landscaping.
- Install service lines, meters and related appurtenances; performs varied facility maintenance work as required; performs a variety of heavy physical work in the installation, maintenance and repair of water distribution and other underground lines.
- Disconnects services; prepares incident reports; leaves delinquency notices at residences.
- May participate in organizational and community group meetings; address and responds to service questions, inquiries and complaints; provides information to customer or refers to others as appropriate; maintains good public relations; notifies customer as required.
- Operates city vehicles; inspects and fuels vehicles and performs minor maintenance; orders parts and supplies.
- Observes safe work methods and safety precautions.
- Established positive working relationships with representatives of community organizations, state/local agencies, City management and staff, and the public.
- May be required to respond to after-hours emergency conditions.

Selection Procedure:

Candidates must submit application materials that include a complete and signed employment application and copies of the required certificates listed under the PREREQUISITES in the Job Description. The materials can be mailed (postmarks not accepted) or hand-delivered to Chowchilla City Hall, 130 S. Second St., Chowchilla, CA 93610, or emailed to CityClerk@CityOfChowchilla.org. You can also submit an application through CalOpps at www.CalOpps.Org

Candidates considered to be best qualified based on the information provided will move forward in the recruitment process. The applicant who is ultimately chosen for the position will have to pass a background check, drug test and physical exam.

Full Time Benefits Include:

Holidays:	The City recognizes 11 days each calendar year plus 2 floating holidays.
Vacation:	Employees earn 3.70 hours of vacation per pay period for the first three years and increases to the maximum of 9.23 hours per pay period.
Sick Leave:	3.70 hours earned per pay period with no maximum accrual cap.
Retirement:	Depending on your CalPERS history, 2%@60 in which employee pays a portion of; or, 2%@62 in which employee pays entire share. The City does not participate in Social Security.
Health Insurance:	Employee pays a portion for employee and dependent coverage of medical, dental, health and life insurance.
Medicare:	City pays 1.45% of salary; employee pays 1.45% of salary.
SDI:	1% of salary paid by employee.
Deferred Compensation:	CalPERS 457 Deferred Compensation program is available for employee participation.
Additional:	Longevity pay based on years of service; uniform and boot allowance; City pays all state mandated training and licenses.

An employment application can be downloaded from the City of Chowchilla web site at www.CityOfChowchilla.org, or a print version is available at Chowchilla City Hall, 130 S Second St., Chowchilla, CA 93610, or by calling (559) 665-8615 Extension 102.

The City of Chowchilla is an equal opportunity employer. We do not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, political affiliation, age, marital status, medical condition, or disability. The City of Chowchilla makes reasonable accommodations for the disabled. If you believe you require special accommodations in the testing process, you must inform the City of Chowchilla in writing prior to the testing. Applicants that request such accommodations must document their request with an explanation of the type and extent of accommodations required.

The provisions in this bulletin do not constitute an expressed or implied contract. Any provision contained in this bulletin may be modified or revoked at any time.