



## City of Oceanside Water Treatment Supervisor

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|---------------------|--------------------------------------------------------------------------------------------------------------|---------------------|------------|
| <b>SALARY</b>       | \$4,065.69 - \$5,449.38 Biweekly<br>\$8,809.00 - \$11,807.00 Monthly<br>\$105,708.00 - \$141,684.00 Annually | <b>LOCATION</b>     | CA, CA     |
| <b>JOB TYPE</b>     | Full Time                                                                                                    | <b>JOB NUMBER</b>   | 26-30      |
| <b>DEPARTMENT</b>   | Water Utilities                                                                                              | <b>OPENING DATE</b> | 10/10/2025 |
| <b>CLOSING DATE</b> | 11/7/2025 4:00 PM Pacific                                                                                    |                     |            |

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### Introduction

**THE CITY OF OCEANSIDE IS AN EQUAL OPPORTUNITY EMPLOYER.**

The City of Oceanside is accepting applications Water Treatment Supervisor. There is currently one vacancy in the Water Utilities Department.

Under general direction, to supervise and coordinate water treatment and filtration operations including potable water treatment; to coordinate assigned activities with other divisions, outside agencies and the general public; and to perform a variety of tasks relative to assigned area of responsibility.



### Examples of Duties

The Water Treatment Supervisor coordinates the organization, staffing and operational activities for the performance of water treatment and filtration; operations; participates in the development and implementation of goals, objectives,

policies and priorities; recommends and implements resulting policies and procedures; identifies opportunities for improving service delivery methods and procedures; identifies resource needs; reviews with appropriate management staff; implements improvements; directs, coordinates and reviews the work plan for assigned water treatment services and activities; assigns work activities and projects; monitors work flow; monitors and reports amount of water being produced and treated; analyzes and recommends operational procedures and preventive maintenance work; ensures regulatory compliance of water filtration systems; maintains awareness of changes in regulatory requirements and implements changes into operations; inspects water meters, pump stations, reservoirs and pressure control stations; plans and schedules system maintenance; selects, trains, motivates and evaluates water treatment personnel; provides or coordinates staff training; works with employees to correct deficiencies; submits budget recommendations; attends and participates in professional group meetings; stays abreast of new trends and innovations in the field of water treatment system operation; performs related duties and responsibilities as required.

## Minimum Qualifications

### Knowledge of:

- Operational characteristics, services and activities of a comprehensive municipal water treatment and filtration program;
- Modern and complex principles and practices of water treatment system maintenance;
- Tools and equipment used in the maintenance, construction and repair of water treatment and filtration systems;
- Principles of municipal budget preparation and control;
- Principles of supervision, training and performance evaluation; and
- Pertinent Federal, State and local laws, codes and regulations.

### Ability to:

- Select, supervise, train and evaluate staff;
- Oversee assigned water treatment plant operations;
- Ensure compliance with applicable water quality standards, rules and regulations;
- Coordinate and schedule preventive maintenance programs;
- Provide technical advice on all operational matters including water treatment and filtration;
- Read and interpret construction blue prints and schematics;
- Prepare clear and concise reports;
- Communicate clearly and concisely, both orally and in writing; and
- Establish and maintain effective working relationships with those contacted in the course of work.

### Experience and Training

**Experience:** Four years of responsible water treatment system operation experience including one year of shift operator or supervisory experience.

**Training:** Equivalent to the completion of the twelfth grade supplemented by specialized training in water science, environmental science or a related field.

### License/Certificate:

- Possession of an appropriate, valid California driver's license.
- Possession of a valid Grade IV Water Treatment Plant Operator certificate.



## Working Conditions and Selection Process

**Environmental Conditions:** Water treatment plant environment; exposure to noise, dust, grease, smoke, fumes, gases, potentially hazardous chemicals; work with water.

**Physical Conditions:** Essential functions may require maintaining physical condition necessary for walking, standing or sitting for prolonged periods of time; moderate or light lifting; operating motorized equipment.

**Selection Process:** All properly completed applications will be reviewed and the most appropriately qualified individuals will be invited to continue in the selection process. Failure to provide all required application materials will result in disqualification from the selection process. The process may include any combination of written exam, oral exam, and/or skills assessment to further evaluate job-related qualifications. Candidates who successfully complete the selection process will be placed on the Eligibility List for a minimum of twelve months.

**Note:** Prospective employees will undergo, and must successfully pass, a background reference check (including fingerprinting) and a medical examination. Drug screening may be required.

RESUMES WILL NOT BE ACCEPTED IN LIEU OF COMPLETED APPLICATION FORMS, BUT MAY BE ATTACHED.

CANDIDATES WHO REQUIRE A REASONABLE ACCOMMODATION IN THE SELECTION PROCESS SHOULD STATE THEIR NEEDS IN WRITING WHEN SUBMITTING AN APPLICATION PACKAGE.

THE PROVISIONS IN THIS BULLETIN DO NOT CONSTITUTE AN EXPRESSED OR IMPLIED CONTRACT. ANY PROVISION CONTAINED IN THIS BULLETIN MAY BE MODIFIED OR REVOKED WITHOUT NOTICE.

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### Employer

City of Oceanside

### Address

300 North Coast Highway, City Hall South

Oceanside, California, 92054

### Phone

760-435-3511

### Website

<http://www.ci.oceanside.ca.us>

## Water Treatment Supervisor Supplemental Questionnaire

### \*QUESTION 1

Do you possess: \*\* Four years of responsible water treatment system operation experience including one year of lead (shift operator) or supervisory experience \*\* Equivalent to the completion of the twelfth grade supplemented by specialized training in water science, environmental science or a related field \*\* A valid California driver's license \*\* A valid Grade IV Water Treatment Plant Operator certificate? If No, you do not qualify for this position. If YES, please attach a copy of your certificate to your application.

- ☐ Yes
- ☐ No

### \*QUESTION 2

Do you possess an Associates Degree or higher in Water Technology or 60+ credit hours in a related field?

- ☐ Yes
- ☐ No

### \*QUESTION 3

How many years of drinking water treatment operations experience do you possess?

- ☐ Less than 4 years
- ☐ 5-6 years
- ☐ 7-8 years
- ☐ 9 + years
- ☐ None

### \*QUESTION 4

Please describe your experience in drinking water treatment system operations.

### \*QUESTION 5

How many years of conventional drinking water treatment experience do you possess?

- ☐ Less than 4 years
- ☐ 5-6 years
- ☐ 7-8 years
- ☐ 9+ Years
- ☐ None

### \*QUESTION 6

Describe your experience in coordinating or reviewing plant maintenance tasks. Include dates and organization(s).

### \*QUESTION 7

Indicate the number of years of experience water testing or reviewing and analyzing lab data related to drinking water treatment operations.

- ☐ less than 2 years

- ☐ 3 years
- ☐ 4 years
- ☐ 5+ years
- ☐ None

**\*QUESTION 8**

Describe your involvement with purchasing supplies, selecting vendors, cost management.

**\*QUESTION 9**

Indicate then number of years of experience you possess maintaining, troubleshooting and inspecting equipment.

- ☐ Less than 4 years
- ☐ 5-6 years
- ☐ 7-8 years
- ☐ 9 + years
- ☐ None

**\*QUESTION 10**

Please describe your work experience in a lead and/or supervisory capacity. Include the number of years of experience in this area.

**\*QUESTION 11**

Please indicate which areas of supervision you have experience in.

- ☐ Develop training procedures
- ☐ Coach/counsel
- ☐ Provide feedback
- ☐ Assign work
- ☐ Motivate others
- ☐ None

**\*QUESTION 12**

Do you possess any additional training or certifications related to this position? If yes, list the classes taken or certificates you possess. Attach supporting documentation.

**\*QUESTION 13**

**CERTIFICATE OF APPLICANT:** I certify that all statements and information provided in this application and any attachments are true, and I understand that any false or misleading statements or omissions of material facts may forfeit right to employment considerations by the City of Oceanside.

- ☐ Yes
- ☐ No

**\* Required Question**