



## EMPLOYMENT OPPORTUNITY

Tri-City Mental Health Services invites your application for the position of:

### **WELLNESS ADVOCATE I (Part-Time)**

**SALARY RANGE: \$12.1755- \$15.8285/hour**

**DEADLINE TO APPLY: OPEN UNTIL FILLED**

#### **THE POSITION**

Tri-City is looking for **two** special individuals to serve as part-time (20 hours per week per position) Wellness Advocate I's for the **Wellness Center**. The Wellness Advocate I position will appeal to individuals who have lived experience and are passionate about working with groups, group facilitation and children. The Wellness Advocate I will provide advocacy, guidance, feedback, outreach and support to help families to access and work more effectively with the behavioral health care systems involved. The Wellness Advocate I will report to an Employment Outreach Supervisor.

This position is responsible for a variety of ongoing responsibilities including, but not limited to:

- Meet one-on-one with participants and family members to link them to suitable support groups and resources;
- Will function as a group facilitator as assigned;
- Perform one-on-one check-ins at a peer level not requiring licensure;
- Carry out socializing/rehabilitation activities as assigned;
- Responsible to develop/implement a specific rehabilitation activity;
- Function as a team member of the Wellness and Recovery Center participating in all aspects of the Center's programming (i.e., recreation, social/daily living skills, education and training);
- Ensures confidentiality and integrity of Protected Health Information (PHI) of clients and participants served by the Tri-City and the Wellness Center to comply with all Health Insurance Portability and Accountability (HIPAA) regulations;
- Other duties as assigned.

#### **TRI-CITY PART-TIME BENEFIT OVERVIEW:**

**SALARY:** Merit increases available annually based on performance, budget availability and supervisor approval. Based on assigned duties, organizational structure, demonstrated level of proficiency/work performance, and budgetary authorization, a position may remain at the Clinical Therapist I or II level indefinitely.

**SICK LEAVE:** Employees earn 1 hour of paid sick leave for every 30 hours worked or 3 days.

**PENSION:** Enrollment in Lincoln Financial 401a Money Purchase Plan (MPP); Tri-City contributes 7.5%; no Social Security.

**ADDITIONAL BENEFITS:** EAP, Credit Union, and Bilingual Pay.

#### **AN EQUAL OPPORTUNITY EMPLOYER**

Tri-City does not discriminate on the basis of race, color, religion and religious creed, sex, gender, gender identity, gender expression, national origin, ancestry, citizenship status, age, marital status, disability, medical condition, genetic characteristics or information, sexual orientation, military and/or veteran status or any other basis protected by law. Tri-City maintains and enforces a zero-tolerance policy relating to substance abuse and maintains a smoke-free workplace.

## **QUALIFICATIONS**

Wellness Advocate I: Equivalent to a high school diploma and lived experience. "Lived experience" is defined as having been involved, either directly or indirectly, with mental health care services. **Bilingual in Spanish is required.**

**LICENSE:** Posses and maintain a current Driver's License with current insurance and a satisfactory driving record.

**PREFERRED:** The ideal candidate will have lived experience as a peer in system of care or in the field of social services providing group facilitation and working with children.

### **APPLICATION & SELECTION PROCESS:**

Applications will be received and reviewed though CalOpps website. Those candidates, whose applications indicate that they are most qualified, will be invited to attend an oral interview. If necessary a second and third oral interview will be conducted.

To apply, please visit our Jobs Page at <http://www.tricitymhs.org/jobs> or via CalOpps at: <https://www.calopps.org/node/11282471/recruitments>

You must apply online. Tri-City does not accept fax, email or copy applications. You may include a cover letter and resume, however, resumes in lieu of completion of the online application are not accepted. Questions regarding this recruitment can be directed to:

**Email:** [hr-team@tricitymhs.org](mailto:hr-team@tricitymhs.org)

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## **ABOUT TRI-CITY**

Tri-City Mental Health Services is a public agency serving the diverse communities of Pomona, Claremont, and La Verne.

Established in 1960, Tri-City Mental Health Services (TCMHS) was conceptualized as a comprehensive mental health service provider, dedicated to helping families and individuals of all ages reach their full potential. Through close and dedicated collaboration with the community it serves, TCMHC has successfully created an integrated system of care that ensures access and enhances mental and emotional health. Available services include but are not limited to psychotherapy, clinical case management, medication support, peer-to-peer support, psychoeducation, linkage and referral, vocational training and support, socialization activities, and community outreach.

[www.tricitymhs.org/careers](http://www.tricitymhs.org/careers)