



ABOUT MILL VALLEY PUBLIC WORKS

Mill Valley is a full-service city located 10 miles north of San Francisco and has a rich history with engaged residents. Mill Valley is primarily a suburban community, with a thriving downtown and distinctive residential neighborhoods. The City's approximately 14,000 residents live in a 4.8 sq. mile area.

Public Works includes the divisions of Engineering, Operations (Building, Parks, Streets and Sewers, and Fleet Maintenance). With the complement of 47 staff, a \$5.6 million operational budget, and oversight of the \$30 million 5-year Capital Improvement Program, the department offers a full range of services and support for residents, businesses, and City departments.

ABOUT THE POSITION

As a Maintenance Worker II in our Parks Division, you will play a hands-on role in keeping Mill Valley's beautiful outdoor spaces safe, clean, and welcoming for the community. Working under general supervision, you will take on a variety of skilled tasks, including pruning trees, mowing lawns, maintaining park structures, and supporting restoration efforts.

Your daily work may take you from trail maintenance in the scenic foothills of Mt. Tamalpais to creek restoration projects along the historic Corte Madera Creek to caring for athletic fields with stunning views of Richardson Bay. This is active, outdoor work that keeps you moving and involves bending, lifting, pushing, pulling, and navigating varied terrain across both developed parks and natural open spaces.

If you enjoy working outdoors and making a visible difference in your community, this could be a great opportunity for you.

Please note: the Job Description is currently under review

THE IDEAL CANDIDATE

To excel in this position, someone must be responsible, safety-conscious, and bring a positive attitude to hands-on, outdoor work. They should enjoy working with their hands and contributing to the care and maintenance of parks, trails, and landscaped areas.

Minimum qualifications include a high school diploma or GED and at least three (3) years of experience in grounds maintenance or gardening involving the care of flowers, ornamental shrubs, and trees.

Additional skills such as pruning and trimming, irrigation repair, and basic carpentry or masonry work are highly valued.

The City of Mill Valley is an Equal Opportunity Employer.



SALARY AND BENEFITS

\$4,834 - \$6,479/Monthly

This position is represented by the American Federation of State, County and Municipal Employees Association (AFSCME).

- Kaiser Family Plan or Western Health Advantage & Delta Dental Insurance (City pays full monthly premiums)
- Life (\$50,000) & long-term disability insurances
- Paid Family Leave: 320 hours (equivalent to 8 weeks) of paid time off for the purpose of bonding with a new child or for use related to the birth of the child
- Paid vacation leave: 2-5 weeks/year based on service
- Holidays: 11 plus 4 floating holidays/year
- CalPERS & optional 457 Deferred Compensation retirement plans (City matches \$600/yr for def comp)
- Retirement Health Savings Account (RHSA): mandatory 1% employee contribution (1.5% after 5 years of service); City matches after year 1
- Free gym/pool membership at Mill Valley Aquatics & Fitness Center + discounts on classes, facility rentals, and camps provided by Mill Valley Recreation

APPLICATION INSTRUCTIONS



1. To apply, please visit: <https://www.calopps.org/mill-valley/job-20649721>
2. Utilizing the application process in the above link, please also upload your Cover Letter and Resume.

Filing deadline: 9PM on Monday, September 1, 2025.

FOR QUESTIONS PLEASE CONTACT:

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