

Career opportunity

Security Analyst I/II

City of Roseville, California

Salary: \$6,027 to \$9,330 monthly
(26 pay periods annually)



316 Vernon Street, Roseville, Ca 95678
roseville.ca.us/IT



The City & community

The City of Roseville is a full-service City with a City Council/ City Manager form of government which has over 1,300 employees, an annual budget of approximately \$600 million and serves approximately 150,000 constituents.

Roseville, CA is the largest city in Placer County and receives accolades for the best place to raise a family, start a business, buy a first home, and retire; as well as: most playful city, healthiest city, digital city, and one of the lowest cost places in California to do business.

Roseville is a 25-minute drive from California's capital, and close proximity to world-class destinations such as San Francisco, Napa Valley, Lake Tahoe, and Yosemite, with many options for recreation, leisure, and entertainment that are seemingly boundless.

The strength and balance of Roseville's diverse economy allows the City to thrive. Business ventures in Roseville range from technology and healthcare to railroad operations and financial services.

There are always plenty of opportunities for outdoor activities like hiking, biking, swimming, skiing, and snowboarding. Choose from an abundance of recreational programs, including over 60 neighborhood parks, several golf courses, state-of-the-art fitness centers, and thousands of acres of open space.

Several schools within city limits have been recognized with "California Distinguished School" awards, and Roseville is within driving distance of William Jessup University; Sierra Community College; California State University, Sacramento; and the University of California, Davis.



The department

The Information Technology Department (IT) is the centralized provider of technology solutions to the City of Roseville. The department consists of over 51 team members and a \$14 million operating budget.

The department supports over 70 facilities, 1500 computers and has two central data centers. The department provides essential technology infrastructure services such as data storage and Internet connectivity; hardware and application deployment, support and maintenance; project management services; information security services; and a governance model for aligning city goals and funding.

The IT Department is comprised of four major functions with seven divisions.



Client Services & Innovation

Client Services

- Personal Computing Services
- Computing Loaner Services
- Mobile Smart Computing Services

Utility Solutions

- Asset Management Services
- Metering Data/Utility Billing Services

Business Solutions

- Public Safety Response Services
- Information Management Services
- Rental, Registration, Membership, Point of Sale Services
- Permitting and Licensing Services



Planning & Administration

- eGovernment Services
- Conferencing Services
- Team Collaboration Platform Services (SharePoint & Teams)
- IT Project Management Office (PMO)
- Leadership Training/Team Building
- Strategic Planning
- Technology Governance (TGC)
- Business Audits
- Internal Services Fund
- Policy & Procedures
- Digital Communications



Information Security

- Cyber Security Services
- Secure Network Architecture
- Monitoring & Intelligence Gathering
- Risk Assessment & Vulnerability Management
- Physical Security Management & Support
- Cyber Incident Response & Investigations
- Information Security Services
- Security Strategy
- Security Awareness, Education & Reporting



Infrastructure Solutions

Data Intelligence

- Enterprise Business Intelligence Services
- GIS Services
- Data Mining & Analysis
- Open Data
- Data Warehousing

Network Infrastructure

- Telecommunication Services
- Radio Services
- Data Center Services
- Network Services
- Administrative/Management Services



Recent accomplishments

- Top 10 Digital Cities
- MISAC President's Award
- Graphical Information Display Award
- Excellence in IT Practices Award



The position

We are looking for a full time Security Analyst I/II to design, implement and maintain security platforms, systems, and programs for the City. This position will be responsible for the City's critical security solutions including, but not limited to, vulnerability scanning, detection and response, email security, awareness training, identity and access management, event correlation, and VPN / remote-access. This position will also provide support for threat hunting, incident response, disaster recovery, compliance, and documentation.

Our team sees information security as the foundation that each City department depends on to provide exceptional services to citizens, visitors and commercial partners. This position is responsible for building and maintaining solutions to ensure the confidentiality, integrity and availability of information technology systems.

The ideal candidate

The ideal candidate for the Security Analyst position will have 3 to 5 years of experience with enterprise security solutions. A good working knowledge of IP networking, Directory Services technologies, and common Cybersecurity frameworks like NIST SP 800-53 and CIS Controls is also beneficial.

Duties may include, but are not limited to, the following:

- Architect, implement, monitor, maintain, and troubleshoot various security systems that protect the City's networks, systems, applications and critical infrastructure
- Design, organize, modify, install, secure and support security infrastructure; provide technical support for network and security issues associated with enterprise applications
- Implement timely solutions to security issues adversely affecting confidentiality, integrity and/or availability of City systems and data
- Analyze both raw and processed security alerts and event data to identify potential security incidents, threats, mitigations, and vulnerabilities
- Facilitate administration of and end-user cyber security training and security awareness programs
- Architect, implement, maintain, and troubleshoot the City's business continuity plan as it relates to redundant, secure infrastructure
- Coordinate with Data Center SMEs to provide secure, fault tolerant and highly available systems and networking infrastructure
- Investigate, analyze, produce reports, and remediate security incidents that occur on City systems and applications, both on-premises as well as in the cloud
- Develop and maintain security-related policies, procedures, design documents, diagrams, drawings, and related documentation
- Perform risk assessments and execute tests of network and information systems to ensure technology processes are secure
- Stay up to date on evolving security threats and trends; regularly review security alerts and reports from Federal, State and commercial security sources
- Review concept papers and proposals and provide input regarding security aspects of proposed projects, applications, and systems
- Performing periodic reports and other technical documents related to security

- Ensure systems and procedures are compliant with relevant industry requirements and government regulations, e.g. PCI-DSS, CJIS, NERC CIP, etc.

The knowledge required for this position includes:

- In-depth knowledge of unified threat management firewalls, SIEM, vulnerability management, endpoint security, email security, and other security-related enterprise-grade solutions
- Knowledge of Ethernet switching and IP routing technologies including network management systems
- Information security best practices

Additionally, the ideal candidate will...

- Be self-motivated and practice continuous improvement
- Have a solid strong analytical and problem-solving skills
- Work well under pressure
- Build and support a culture that is progressive, transparent, and collaborative
- Embrace calculated risk-taking to drive innovation

- Work collaboratively across departments and with other community organizations

Minimum qualifications:

Experience:

- Level I: No professional experience is required.
- Level II: Two years of responsible experience performing duties similar to that of an Information Technology Analyst I with the City of Roseville.

Training:

- A Bachelor's degree from an accredited college or university, preferably with major course work in computer science, information systems, business management, business information systems, or a related field.

License or Certificate:

- Possession of a valid California driver's license by date of appointment

Salary & benefits

The monthly salary range is \$6,027 to \$9,330 monthly (26 pay periods annually); salary will be negotiated upon qualifications and experience.

Retirement

The City participates in the California Public Employee's Retirement System (PERS) under a 2.7% at 55 formula for classic members and a 2% at 62 formula for new members. The city does not participate in social security.

Health and welfare insurance

The City contributes \$1347 per month towards health and welfare benefits for employee and eligible dependents. In addition, effective January 1, 2022, the City provides a flex credit based on number of eligible dependents covered, up to \$598 per month, to be used by active employees for any benefit covered under the Cafeteria Plan.

Retiree health

Retirement Health Savings program to which City contributes \$100/month after five years.

Life insurance

City-paid at two times the annual salary.

Holidays

12 paid holidays per year.

Sick leave

12 days per year.

Personal leave time

45 hours per year.

Deferred compensation plan

City contributes 3% after five years of service.

How to apply

For first consideration, apply by **OCTOBER 10, 2022** at
roseville.ca.us/jobs



Please contact the Human Resources Department at 916-774-5475 or humanresources@roseville.ca.us with any questions.



All candidates must complete the supplemental questionnaire as part of their application in order to be considered for this position.