

## **CITY OF PACIFICA CHILD CARE SERVICES**

**POSITION:** Child Care Aides

**SALARY:** \$15.00 - \$18.00 (part-time positions)

**HOURS:** Monday-Friday, 15-20 hours per week  
Morning hours 7:00-8:30 a.m.  
Afternoon hours 12:00-6:00 p.m.

### **DUTIES AND RESPONSIBILITIES:**

- Assist with planning and leading activities for preschool and elementary school-age children.
- Assist in providing developmentally appropriate activities.
- Interact with parents with guidance.
- Attend staff meetings.
- Assist to maintain a sanitary and clean environment and equipment and materials are in proper maintenance.
- Prepare and meals and snacks and engage at mealtimes with children to promote the nutrition program.
- Assist to maintain daily records.
- Participate in meetings, workshops, and conferences.

### **WE ARE LOOKING FOR APPLICANTS WHO POSSESS:**

#### **Required Qualifications:**

- Must be at least 18 years of age.
- High school graduate
- Completion of 2 college units in early childhood education following initial employment
- Enjoys working with children and actively interacting with them.
- Negative TB test.
- Ability to lift up to 50 pounds, sit in child size chairs and on the floor, and stand and walk for periods of time during the day.

**Note:** Position is subject to a background check.

The City of Pacifica does not discriminate on the basis of race, religion, age, sex, disability or sexual orientation.

Tracy Gilbert, Child Care Supervisor  
(650) 738-7388