City of Suisun City

SCHOOL SAFETY TRAFFIC OFFICER

(Part-Time)

(COMMUNITY SERVICES OFFICER I/II)

\$25.84 - \$34.55 /hour DOQ

Continuous Recruitment – First application review 8/20/2025

About the Position

School Safety Traffic Officers work in the formal Suisun City classification of Community Services Officer. Starting hourly rate will depend on qualifications. This position works on average 19 hours per week.

Work Schedule: Monday 7:30AM - 2PM; Wednesday 9:30AM - 4PM; Friday 7:30AM - 2PM

The Position: Community Services Officers provide a wide variety of non-sworn technical and administrative law enforcement support services in support of Police Department operations and services including in the areas of parking enforcement, responding to assigned calls for service, writing reports, fingerprinting and narcotic offender/sex offender registrations, and provides other support and assistance to other non-sworn functions and activities of the Police Department.



Minimum Qualifications

Education/Training/Experience

Community Services Officer I

- High School Diploma or equivalent.
- One year of work experience that demonstrates a general aptitude for working with the public in a multi-task environment.

Community Services Officer II

- High School Diploma or equivalent.
- Two years of responsible law enforcement work experience comparable to a Community Services Officer I with the City of Suisun City.

License or Certificate: Possession of a valid California Class C driver license.



