



# CITY OF MILL VALLEY

## JOB ANNOUNCEMENT **TREATMENT PLANT OPERATOR** DEPARTMENT OF PUBLIC WORKS

### ABOUT MILL VALLEY:

The Sewerage Agency of Southern Marin (SASM) is a joint powers authority (JPA) that provides wastewater collection, treatment, water reclamation, and disposal for 30,000 Southern Marin residents. The City of Mill Valley, a member of the JPA, provides staff for SASM. Staff are hired by the City and operate under the Department of Public Works.

SASM is located along the waterfront in Mill Valley in close proximity to Highway 101, San Francisco, nature preserves, and iconic recreational areas.

Mill Valley has grown from a small mill town to the modern full-service city it is today. With a staff of almost 150 full-time employees and an annual operating budget of \$41 million, the City of Mill Valley prides itself on efficient, effective and courteous service delivery with a commitment to operational excellence.

### ABOUT THE POSITION:

Under the general direction of the Chief Treatment Plant Operator, the **Treatment Plant Operator** conducts work performed in the Wastewater Treatment Plant, including maintenance of the plant, sewage lift stations, trunk sewers, and out fall.

Examples of Essential Duties (include but are not limited to):

- Operate and adjust all unit operations in the treatment plant to ensure smooth and efficient operation.
- Record/collect, calculate, interpret, and report data.
- Collect samples, troubleshoot and address operational and mechanical issues.
- Conduct minor preventative maintenance including equipment inspection, internal and external cleaning, oil and grease changes or replenishment, adjustments, etc.
- Identify and request repairs or improvements as needed.
- Read, understand, and implement Operation and Maintenance Manual procedures; update or modify procedures when necessary.

### THE IDEAL CANDIDATE:

The ideal candidate will be a detail oriented self-starter who is comfortable working both independently and as a part of a team. He/she should be mechanically-inclined, safety-oriented, comfortable and accurate with basic math, and able to follow directions.

*The City of Mill Valley is an Equal Opportunity Employer.*



Recommended experience and training include:

- 18 months of hands-on experience in a Wastewater Treatment Plant operation.
- High school education or equivalent
- Possession of, or ability to obtain, a Grade 1 Certification for a Wastewater Treatment Plant Operator
- Possession of a Grade II or above certificate is highly desirable.

*Please make sure to read the Job Description for complete information on the job and requirements.*

### SALARY AND BENEFITS:

**\$5,318 - \$7,128/ Month DOE**

The City of Mill Valley is pleased to offer a comprehensive benefits package that includes health, dental, life, and long-term disability insurances, a 457-deferred compensation plan, retirement through CalPERS and generous leave.

This position is represented by the American Federation of State, County and Municipal Employees Association (AFSCME).

### APPLICATION INSTRUCTIONS:

1. To apply, please visit [www.CalOpps.org](http://www.CalOpps.org)
2. Utilizing the application process in the above link, please also upload your Cover Letter and Resume.

Resumes will not be accepted in lieu of the City's official application form but should accompany the application.

**Filing deadline is 5:00 P.M. Thursday, October 22, 2020.**

Applications will be reviewed as they are received and interviews scheduled as soon as possible.

### FOR QUESTIONS PLEASE CONTACT:

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