



**MAINTENANCE I -
PARKS & GROUNDS**
Bargaining Unit: SEIU Local 1021
FLSA Status: Non-Exempt

DEFINITION:

Under supervision of the Public Works Grounds Supervisor and under direction of the Maintenance II, Parks and Grounds lead person, incumbents in this classification work individually or as a member of a Parks and Grounds crew in the upkeep of City parks, medians, and satellite facilities including buildings, equipment, and flora.

CLASS CHARACTERISTICS:

The Maintenance I classification represents the journey-level within the Parks and Grounds Maintenance class series. Individuals within this class exhibit comprehensive proficiency in independently carrying out a spectrum of Parks & Grounds maintenance responsibilities. This entails not only performing tasks such as inspecting, cleaning, repairing, and maintaining City parks, landscape areas, and trail systems, but also making informed decisions regarding safety and usability. The Maintenance I role stands apart from Maintenance II, the lead-level in the series, as Maintenance II holds responsibility for overseeing the tasks performed by a crew engaged in parks and grounds maintenance.

EXAMPLES OF DUTIES (*illustrative only*):

- Inspect, clean, repair, and maintain City parks, landscape areas and trail system to ensure facilities are safe and usable; inspect, clean, and stock park restrooms; remove refuse from City garbage cans.
- Plant, cultivate, and provide upkeep for City landscapes and parks; mow lawns, replant vegetation, prune trees, shrubs, and ground covers.
- Prepare and apply pesticides, growth regulators, and fertilizers; identify and appropriately label the containers when using these materials; document materials used.
- Paint, sandblast, or otherwise remove graffiti from public properties; paint interiors/exteriors.
- Attend technical and safety on-the-job training sessions; fill out accident reports if involved in an accident.
- Operate and maintain a variety of hand and power tools used in landscaping including but not limited to carpentry, electrical, plumbing, concrete work, and welding activities.
- Operate and maintain various pieces of medium to heavy equipment including trucks, tractors, chippers, backhoes, skip loaders, mowers, sandblasters, compost spreaders and trailers.

- Inspect irrigation systems; repair and renovate the systems by rebuilding and/or installing timers, clocks, wires, pipes, joints, valves, and heads.
- Control weeds throughout the City.
- Perform related work as required.

QUALIFICATIONS:

EDUCATION AND EXPERIENCE:

Any combination of education, training, and experience that would likely provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the knowledge, skills and abilities would be:

One (1) year of general landscaping, grounds, and/or parks maintenance work with supplemental coursework in horticulture.

LICENSE AND CERTIFICATIONS:

- Possession of a valid California Driver’s license and have a satisfactory driving record.
- Qualified Applicator Certificate (must possess at time of hire.)

KNOWLEDGE AND ABILITIES:

Knowledge Of:

- Proper use of common hand tools, materials, and equipment used in the maintenance of City parks and grounds.
- Business and shop math.
- Safe lifting techniques, safety standards, and procedures.
- Terminology, practices, and procedures used in facilities, parks and grounds maintenance.
- Basic carpentry, construction, electrical, plumbing, concrete work, and welding methods.
- Disease and pest control of City vegetation.

Ability To:

- Read and follow technical manuals and departmental policies and procedure.
- Provide the upkeep for City facilities, equipment, and flora.
- work independently or as a crew member.
- Comprehend and follow written and verbal instructions.
- Utilize effective verbal and written communication methods.
- Interpret and use rough working diagrams; read maps and blueprints.

- Maintain positive contact with employees and the public.
- Operate a variety of hand and power tools and medium to heavy equipment.
- Work with pesticides, paints, thinners, and other substances.

WORKING CONDITIONS, ADA AND OTHER REQUIREMENTS:

The City of Union City is an equal opportunity employer. The City of Union City will comply with its obligations under the law to provide equal employment opportunities to qualified individuals with disabilities.

Positions in this class must have the physical ability to bend, pull, push, lift and carry up to 50 pounds.

Travel: Positions in this class may require local and statewide travel as necessary.