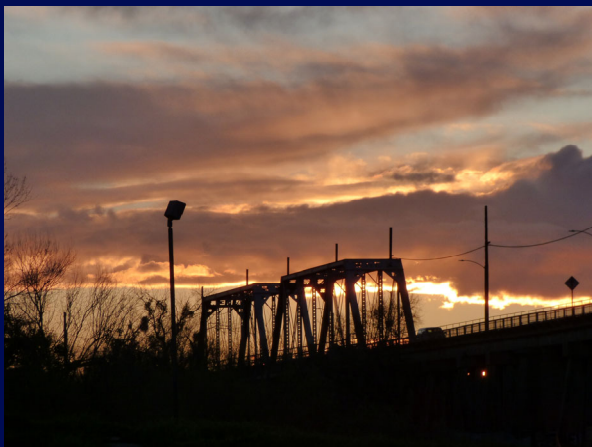


# Public Works Director



## THE COMMUNITY

The City of Marysville (pop. 12,200) is a unique and charming community located at the confluence of the Feather and Yuba Rivers. It is also the County Seat of Yuba County, as well as home to Caltrans District 3 Headquarters, the Yuba Water Agency, and the Yuba-Sutter Bi-County region's only full-service hospital, Adventist Health—Rideout.

As one of California's historic Gold Rush cities, Marysville is a vibrant center of distinctive shopping, dining, and entertainment. A stroll along the City's treelined, historic D Street with its cafes, galleries, boutiques, and specialty stores; you will find nearly everything that a Main Street was meant to be. In addition to these unique characteristics, Marysville is also home to several historic buildings and sites listed on the National Register of Historic Places.

The City's location and proximity to State Routes 99, 70 and 20 provides easy access to many of the area's major attractions such as the state capital of Sacramento and the Sutter Buttes recreation area.

Nestled in the northern Sacramento Valley, residents enjoy hot, dry summers and cool, wet winters—an ideal climate that is perfect for year-round leisure and recreation, including golf, hiking, fishing, hunting, and boating to name a few.



## THE POSITION

Reporting directly to the City Manager, this position is responsible for executive direction, strategic leadership, and management of the Public Works Department, including City maintenance workers and capital improvement projects.

As the principal administrator of the Public Works Department, the Director; plans, organizes, directs, reviews and manages all department activities and functions including **Engineering, Parks and Recreation, Streets, Public Facilities, Wastewater Treatment/Sewage, and Storm Water Management.**

The Director also coordinates departmental activities with other City departments, outside agencies, community groups and individuals; and provides highly complex professional advice and support to the City Manager and City Council; assures department compliance with and enforcement of applicable federal, state, and local laws, ordinances, and codes; manages and supervises staff; serves as a member of the City's Executive Team.



## THE ORGANIZATION

The City of Marysville is a full-service City that includes the Administration, City Attorney, Community Development, Finance, Fire, Police and Public Works Departments. In addition, both the General Services and Human Resources Departments are managed by the Finance Director while the Information Technology Department is managed by the Chief of Police. There are 63 budgeted full-time positions and another 45 part-time positions (mostly in the Police and Fire Departments).

## THE DEPARTMENT

The Department was only recently created by dividing the former Community Development & Services Department into two departments: Community Development and Public Works. Previously home to 10 Divisions, the new Public Works Department includes: **Engineering, Parks and Recreation, Streets, Public Facilities, Wastewater Treatment/Sewage, and Storm Water Management.**

The Public Works Department staff includes the Superintendent of Parks & Facilities who manages maintenance and wastewater collection workers and the City's contract Engineer.



## SALARY AND BENEFITS

The City offers a generous variety of benefits for its unrepresented employees including CalPERS retirement; and health, dental, vision and life insurance.

**Salary:** The starting salary will commensurate with the experience, qualifications and skills of the successful candidate and shall not exceed \$135,000 annually.

**Retirement:** The City participates in the CalPERS retirement system. "Classic" participants will be enrolled in the 2% @ 55 plan. New participants will be enrolled in the 2% @ 62 plan. Employees must pay the full employee share based on the plan in which they are enrolled.

**Health/Dental/Vision Insurance:** City pays 80% of medical, dental and vision premiums.

**Vacation:** 10 hours per month or 120 hours per year; Maximum accrual 312 hours.

**Sick:** 8 hours per month or 96 hours per year; Unlimited accrual.

**Executive Leave:** 80 hours per year; unused leave expires at the end of each fiscal year.

**Holidays:** 13 paid holidays per year.

## THE OPPORTUNITY

The successful candidate will have an opportunity to manage and/or partner with other staff and agencies on the following projects:

- ◆ Manage 5<sup>th</sup> Street Improvement Project;
- ◆ Oversee Major Street Paving Projects;
- ◆ Decommission Wastewater Treatment Ponds;
- ◆ Coordinate with Linda County Water District on Capital Improvement projects;
- ◆ Manage development of a Sewage Study and Master Plan;
- ◆ Implement Caltrans Active Transportation Program Grants;
- ◆ Manage New Park Improvement Grants and Projects;
- ◆ Coordinate with the Marysville Levee Commission on ring levee projects; and
- ◆ Grant Writing for Major Infrastructure Improvement Projects.

## THE IDEAL CANDIDATE

The ideal candidate will be a confident, innovative and forward thinking leader that has exceptional management, interpersonal, and communication skills. The candidate will have an accomplished background with an understanding of public works operations, engineering design, and construction management practices, as well as knowledge of the planning and development process.

The new Director must be personable and able to forge key relationships with other Department Heads, a variety of public agencies, civic leaders, regional stakeholders and the business community. The Director will be politically astute while remaining apolitical.

## DESIRED QUALIFICATIONS

- ◆ Possession of or ability to obtain registration as a professional civil engineer in the State of California is desired.
- ◆ Construction experience in management and/or design.
- ◆ A multi-tasker with strong project management skills and innovative solutions to sometimes tough municipal and infrastructure challenges.
- ◆ A successful track record in soliciting and receiving grants from federal, state, local, and non-profit sources would be well received.
- ◆ Ability to nurture and develop meaningful relationships with community stakeholders and regional partners.
- ◆ An authentic and genuine leader who is confident yet down to earth.
- ◆ An engaging personality with an ability to listen and chart a course of action with measurable results and limited resources.

## TO BE CONSIDERED

The deadline to apply is August 16, 2022 before 11:59 PM PST. With the initial interview being held Friday, September 2, 2022.

To be considered for this exciting opportunity, candidates should apply at <https://www.calopps.org/marysville/job-20264981>

Each candidate's background will be evaluated on the basis of information submitted at the time of application, and qualified candidates will participate in a preliminary phone interview. Only the most qualified candidates will be invited to participate in a panel interview process. Only the names of the most qualified candidates will be considered for final selection.

Additional inquiries about the position may be directed to Nicole Moe at [nmoe@marysville.ca.us](mailto:nmoe@marysville.ca.us). The City of Marysville is not responsible for failure of internet forms or email transmission in submitting your application. Candidates with a disability who may require special assistance in any phase of the application or selection process should advise Human Resources by emailing [nmoe@marysville.ca.us](mailto:nmoe@marysville.ca.us).

## REQUIREMENTS

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

### Education and Certification

Education: Graduation from an accredited four-year college or university with a degree in Engineering, Construction Management or similar major.

Licenses: Professional Engineer and Possess valid California Class C Driver's License.

### Experience

Incumbents must have a minimum of three (3) years of managerial experience directly involving municipal services such as public works, public utilities, capital improvement project management, parks maintenance and management, and/or street and facilities maintenance.

The City of Marysville is an Equal Opportunity Employer.  
[www.marysville.ca.us](http://www.marysville.ca.us)

Nicole Moe  
530-749-3947  
[nmoe@marysville.ca.us](mailto:nmoe@marysville.ca.us)

