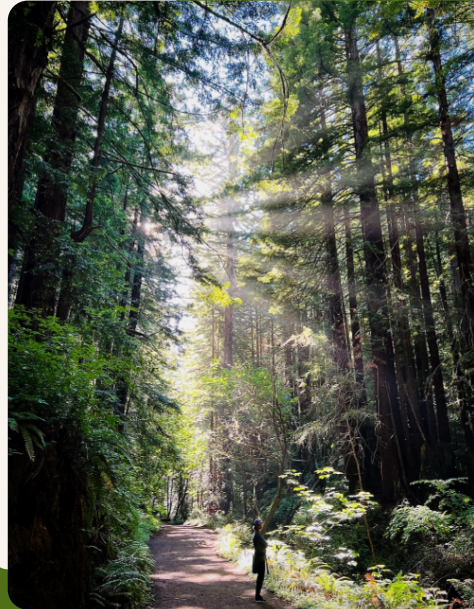


Key Programs

- Environmental Review and Compliance (CEQA)
- Historic Resources and Coordination
- ADA Accessibility Review and Coordination
- Signage Coordination
- Regional Trails and Active Transportation Planning
- External Project Review
- Outreach Activities and Events



WEBSITE

openspace.org

ADMINISTRATIVE OFFICE LOCATION

5050 El Camino Real
Los Altos, CA 94022

CONTACT

650-691-1200

hr@openspace.org



**Midpen Planning
Department**
Planning Internship

About Midpen

Our Mission

Midpen has been caring for the land since 1972, Midpen's mission is to acquire and preserve a regional greenbelt of open space land in perpetuity, protect and restore the natural environment, and provide opportunities for ecologically sensitive public enjoyment and education. On the Coastsides, Midpen has an expanded mission to acquire and preserve agricultural land of regional significance, preserve rural character and encourage viable agricultural uses of land resources.

Background Information

Long-range planning is key to enhancing our visitors' use and experience while also preserving and restoring our natural resources. Policies and guidelines designed in conjunction with use and management plans and resource management plans provide a blueprint for future decisions and actions.



What We Offer

- Exposure to open space planning
- Academic and professional growth
- Variety of work (field, on-site, and remote work)
- Exposure to regional government
- Opportunities for public and stakeholder engagement
- Professional network access
- Gain understanding of land conservation and planning for public access

What You Bring

- Internships are open to applications from current students or recent graduates (within the last 12 months).
- Interns work 20 – 40 hours per week, which will extend up to a total of 950 hours over a 6-9-month period.
- Minimum of three days in the office
- Flexible work hours



Internship Description

Planning Interns' responsibilities may include, but are not limited to, researching and compiling project information, supporting with public and stakeholder engagement, assisting with environmental review, and documentation, researching new programs and initiatives, conducting field surveys and data collection, and using computer-based systems such as GIS, Microsoft Excel, and Adobe Illustrator for analysis of data and preparation of documents regarding Midpen lands and facilities.