

# Career opportunity

## **Public Works Manager** ***Fleet Services Division***

City of Roseville, California

Salary: \$109,913–\$147,294 yearly  
(26 pay periods annually)



316 Vernon Street, Roseville, Ca 95678  
[roseville.ca.us/jobs](https://roseville.ca.us/jobs)





# The City & community

The City of Roseville is a full-service City with a City Council/ City Manager form of government which has over 1,300 employees, an annual budget of approximately \$788 million and serves approximately 150,000 constituents.

Roseville, CA is the largest city in Placer County and receives accolades for the best place to raise a family, start a business, buy a first home, and retire; as well as: most playful city, healthiest city, digital city, and one of the lowest cost places in California to do business.

Roseville is a 25-minute drive from California's capital, and close proximity to world-class destinations such as San Francisco, Napa Valley, Lake Tahoe, and Yosemite, with many options for recreation, leisure, and entertainment that are seemingly boundless.

The strength and balance of Roseville's diverse economy allows the City to thrive. Business ventures in Roseville range from technology and healthcare to railroad operations and financial services.

There are always plenty of opportunities for outdoor activities like hiking, biking, swimming, skiing, and snowboarding. Choose from an abundance of recreational programs, including over 60 neighborhood parks, several golf courses, state-of-the-art fitness centers, and thousands of acres of open space.

Several schools within city limits have been recognized with "California Distinguished School" awards, and Roseville is within driving distance of William Jessup University; Sierra Community College; California State University, Sacramento; and the University of California, Davis.







## The department

The Public Works department operates as a team across five divisions with a commitment to improve the community's quality of life through transportation improvements for vehicles, bicycles, and pedestrians; optimizing traffic flow; maintaining infrastructure; providing Roseville Transit services; managing floodplains; maintaining the City's 900 plus vehicles; and building and maintaining the City's buildings and parking garages. Led by the Public Works Director, the Department operates on an approximate budget of \$55.4 million, employs 121 staff, and includes five divisions: Street Maintenance, Alternative Transportation, Engineering, Facilities, and Fleet.

"Public Works is about connecting our community—whether it's through roads, bridges, bike trails, sidewalks, buses, or our meeting spaces.

We are the foundation upon which Roseville's unique character is built."

—Jason Shykowski, *Public Works Director*





## The position

This Public Works Manager will oversee the Fleet Services Division within the Public Works Department, including the Division budget and a hardworking team. Along with setting the goals and objectives of the Division, the manager is responsible for overseeing fleet maintenance operations and procurement. They will create reports on these activities and look for areas of improvement.

This position reports to the Public Works Director, offering technical support in their area of expertise. The Manager will also direct the maintenance schedule, work order programs, including asset management, and preventative maintenance. They will lead staff development and training, conduct safety meetings, and investigate complaints. This Manager will serve as a respected and knowledgeable representative for the City and ensure their team is offering exemplary customer service. The City fleet is very diverse. Some of assets include gas and battery electric sedans, light and heavy duty trucks, heavy equipment, diesel and battery electric buses, fire engines, police vehicles, and solid waste vehicles.

# The ideal candidate

The ideal candidate will be effective at creating positive working relationships with colleagues, City employees, regional partners, and the community. They will possess the managerial skills to continually develop their team and the technical skills to offer effective and safe services.

The successful candidate will value teamwork, have a can-do attitude, and demonstrate a willingness to roll their sleeves up and help. They will easily change directions based on shifting priorities and help their team be just as flexible, promoting a focus on proactive asset management.

## The ideal candidate will also:

- Thrive in a fast-paced work environment.
- Know relevant local, State, and Federal rules, laws, and regulations.
- Be a confident public speaker.
- Act as a liaison between the Division and other City departments.
- Be fiscally savvy and budget minded.
- Be an effective communicator, collaborator, and innovator.
- Possess strategic thinking and problem solving skills.

## Employment standards:

- Five years of increasingly responsible experience in the maintenance and operations of the assigned division, including two years of supervisory responsibility.
- A Bachelor's degree from an accredited college or university preferably with major course work in business administration, public administration, civil engineering, construction technology, architecture or a related field.
- Possession of a valid California driver's license.

# Salary & benefits

The annual salary is \$109,913–\$147,294 (26 pay periods annually); salary will be negotiated upon qualifications and experience.

## Retirement

The City participates in the California Public Employee's Retirement System (PERS) under a 2.7% at 55 formula for classic members and a 2% at 62 formula for new members. The city does not participate in social security.

## Health and welfare insurance

The City contributes \$1347 per month towards health and welfare benefits for employee and eligible dependents. In addition, the City provides a flex credit based on number of eligible dependents covered, up to \$598 per month, to be used by active employees for any benefit covered under the Cafeteria Plan.

## Retiree health

Retirement Health Savings program to which City contributes \$100/month after five years.

## Life insurance

City-paid at two times the annual salary.

## Sick leave

12 days per year.

## Time off

12-20 vacation days per year based on years of service. Up to 100 hours of management leave time per year of which 50 hours are cashable. 12 paid holidays per year.

## Deferred compensation plan

City contributes 3% after five years of service.

## Flex schedule

9/80 every other Friday off is available.

## Hybrid work environment

Ability to work from home up to two days per week as appropriate.

## Other benefits

Education reimbursement and positive work culture.

## How to apply

Recruitment is open from **Wednesday, November 2–Tuesday, November 15, 2022**

Apply at [roseville.ca.us/jobs](https://roseville.ca.us/jobs)



Please contact the Human Resources Department at 916-774-5475 or [humanresources@roseville.ca.us](mailto:humanresources@roseville.ca.us) with any questions.



All candidates must complete the supplemental questionnaire as part of their application in order to be considered for this position.